



NEBRASKA LEGAL PROFESSIONALS ASSOCIATION
Minutes of the Go-To Budget Meeting
August 14, 2019
Alicia Hunt, Secretary

Call to Order/Welcome: The meeting of the Board of Directors of the Nebraska Legal Professionals Association was called to order by the President, Lynda Henningsen, at 7:09pm on Wednesday, August 14, 2019, via Go-To Meeting.

Attendance: Attendance was taken by Vice President, Shirley Simmonds, ALS as follows:

- Lynda Henningsen, President
- Shirley Simmonds, ALS, Vice President
- Alicia Hunt, Secretary
- Sheila Anderson, Treasurer
- Teresa Hartwig, Parliamentarian
- Sherry Mitchell, PLS, OLPA Chapter Rep

A quorum was established (one-third of voting officers.)

- Nadine Ostrow (OLPA)
- Cherie Sempek (OLPA)
- Jody Weinmeister (MaL)

Budget Items

Spring Seminar is planned for March 21, 2020 so this affects a few budget items in this fiscal year.

Changes/Categories Discussed

Category	Disband Budget		Continue Budget	
	Debits	Credits	Debits	Credits
Annual Seminar	\$1,850.00	\$1,520.00	\$1,850.00	\$1,520.00
Fall Seminar	\$0.00	\$0.00	\$0.00	\$0.00
Historian	\$145.00	\$0.00	\$145.00	\$0.00
Legal Professional of the Year	\$235.00	\$0.00	\$0.00	\$0.00
President's Foundation Award	\$150.00	\$0.00	\$150.00	\$0.00
Scholarship	\$4,075.00	\$0.00		
Spring Seminar	\$400.00	\$200.00	\$400.00	\$200.00
Ways & Means	\$595.00	\$1,185.00	\$595.00	\$1,185.00

Membership Dues: There are debits and credits because some members had already paid dues when the decision to not charge dues this year was made, so everybody got a check back. The reason why the debit is \$400 more than the credit is because LLPA and OLPA both received a \$200 check to help them with their membership recruitment.

Annual Seminar/Meeting: This is already spent; will not incur any more credits or debits since it is suspended for this fiscal year.

Fall Seminar: LLPA does not plan on charging anybody a fee and does not foresee any costs. They are doing a free tour of the state capitol building then the NLPA Board Meeting will be held at the Valentino's buffet where everybody will pay their own way.

Historian: This was higher than the originally proposed budget because we had to ship Valentina Harris's book to her in Washington. (This category will increase due to incurring the expense twice in one fiscal year.)

Legal Professional of the Year: This category is higher than previous years because the award cost more this year and we gave the judges gift cards. We cannot change the amount that has already been spent, but we can plan to not give the judges a total of \$75 in gift cards going forward. It was agreed upon not to give judges for the LPOTY \$25 gift cards each going forward. (This category will increase due to incurring the expense twice in one fiscal year.)

President's Foundation Award: The award this year was ordered from the same place. Costs of awards have been going up and there was most likely a fee for ordering it the day before convention. (This category will increase due to incurring the expense twice in one fiscal year.)

Scholarships: On the Disband Budget there is a difference of \$2,000 in the debits compared to the Continue Budget; Sheila Anderson (LLPA) proposed we give each chapter \$1,000 to be used directly towards their scholarships. There was a general confirmation among the group that this was a great idea.

Spring Seminar: This line item comes back in because we un-suspended it for this year. OLPA is planning Spring Seminar for March 21, 2020. The \$750 debit and \$200 credit Alicia Hunt (LLPA) had initially proposed was based off the numbers from the last seminar (not convention) that OLPA hosted, which was at Creighton last fall. Sherry Mitchell, PLS (OLPA) said a \$400 debit would be a more fitting number.

Ways & Means (Raffle): Normally the host of the Annual Seminar does Ways & Means, but we are trying to decrease revenue and we do not have an Annual Seminar. The amount budgeted is already spent; we will not incur any more credits or debits in this category for the fiscal year.

Budget Categories Not Discussed

Chapter Representatives' Travel – Courtesy – Donations/Sponsorships – Installation – Interest – Marketing/Media – Memorials – Miscellaneous – Nominations & Elections – Officers' Travel – Postage, Copies, & Office Supplies – Required Filing Fees – Website

Disbandment

It was suggested we focus on the disband budget since we are voting in September at the Fall Seminar on whether we are continuing as an organization or not. There was much discussion on the amount of time it takes to come up with a plan to re-vitalize an organization and the amount of time it takes to disband an organization. It was confirmed via the April 27, 2019 minutes that the NLPA board is to come up with two plans to bring to the Fall Seminar: one plan on how to save and grow NLPA and one plan on the process of disbanding NLPA.

Sheila Anderson (LLPA) proposed on the “continue” budget we would need to add a line item for growing. Whoever is part of coming up with the plan to continue/grow NLPA needs to come up with a figure for a potential new line item in the budget. Lynda suggested we decide the extra line item at the Fall Seminar.

It was decided that we need to edit and approve both budgets. Before we officially vote on the budgets, Sheila Anderson will send everybody the budgets with the changes discussed here for a final review then we can all vote via email.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 8:11pm. The next Board Meeting will be held on Saturday, September 21, 2019 in Lincoln after the Fall Seminar at Valentino's Grand Italian Buffet at 70th & Van Dorn in Lincoln, NE.



Alicia Hunt, Secretary

On August 22, 2019 Sherry Mitchell, PLS (OLPA) moved via email to approve the August 14, 2019 Budget Go-To Meeting Minutes. Teresa Hartwig (MaL) seconded the motion; motion carried.

Board Meeting Calendar for Term:

~~June~~ – June 1st in York at Chances R
Fall Seminar – September 21 in Lincoln
January – *tbd*
March – *tbd*
Spring Seminar – March 21 in Omaha

NLPA Income-Reducing Budget Proposal for 2019-2020 (AKA Disband Budget)

	2018-2019 Proposed		2018-2019 Actual		2019-2020 Proposed	
	Debits	Credits	Debits	Credits	Debits	Credits
Membership Dues	\$400.00	\$2,750.00	\$400.00	\$2,050.00	\$1,550.00	\$1,150.00
Annual Seminar/Meeting	\$3,300.00	\$2,850.00	\$3,278.32	\$2,841.31	\$1,850.00	\$500.00
Chapter Representatives' Travel	\$150.00	\$0.00	\$38.64	\$0.00	\$150.00	\$0.00
Courtesy	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00	\$0.00
Donations/Sponsorships	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fall Seminar	\$750.00	\$750.00	\$816.48	\$650.88	\$750.00	\$200.00
Historian	\$50.00	\$0.00	\$0.00	\$0.00	\$65.00	\$0.00
Installation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Interest on Account	\$0.00	\$0.00	\$0.00	\$4.99	\$0.00	\$0.00
Legal Professional of the Year	\$45.00	\$0.00	\$41.60	\$0.00	\$155.00	\$0.00
Marketing/Media	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Memorials	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00
Miscellaneous	\$50.00	\$25.00	\$0.00	\$0.00	\$50.00	\$25.00
Nominations and Elections	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Officers' Travel	\$900.00	\$0.00	\$441.11	\$0.00	\$150.00	\$0.00
Postage, Photocopies & Office Supplies	\$75.00	\$0.00	\$57.80	\$0.00	\$75.00	\$0.00
President's Foundation Award	\$50.00	\$0.00	\$46.12	\$0.00	\$75.00	\$0.00
Required Filing Fees	\$25.00	\$0.00	\$35.00	\$0.00	\$25.00	\$0.00
Scholarships	\$2,075.00	\$0.00	\$2,000.00	\$0.00	\$4,075.00	\$0.00
Spring Seminar	\$165.00	\$0.00	\$163.93	\$0.00	\$0.00	\$0.00
Ways & Means (Raffle)	\$375.00	\$1,440.00	\$24.14	\$1,440.00	\$0.00	\$0.00
Website	\$800.00	\$0.00	\$543.93	\$0.00	\$800.00	\$0.00
	\$9,285.00	\$7,815.00	\$7,887.07	\$6,987.18	\$9,845.00	\$1,875.00
		(\$1,470.00)		(\$899.89)		(\$7,970.00)

NLPA Budget Proposal for 2019-2020 (AKA Continue Budget)

	2018-2019 Proposed		2018-2019 Actual		2019-2020 Proposed	
	Debits	Credits	Debits	Credits	Debits	Credits
Membership Dues	\$400.00	\$2,750.00	\$400.00	\$2,050.00	\$1,550.00	\$1,150.00
Annual Seminar/Meeting	\$3,300.00	\$2,850.00	\$3,278.32	\$2,841.31	\$1,850.00	\$1,520.00
Chapter Representatives' Travel	\$150.00	\$0.00	\$38.64	\$0.00	\$150.00	\$0.00
Courtesy	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00	\$0.00
Donations/Sponsorships	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fall Seminar	\$750.00	\$750.00	\$816.48	\$650.88	\$750.00	\$750.00
Historian	\$50.00	\$0.00	\$0.00	\$0.00	\$65.00	\$0.00
Installation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Interest on Account	\$0.00	\$0.00	\$0.00	\$4.99	\$0.00	\$0.00
Legal Professional of the Year	\$45.00	\$0.00	\$41.60	\$0.00	\$155.00	\$0.00
Marketing/Media	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Memorials	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00
Miscellaneous	\$50.00	\$25.00	\$0.00	\$0.00	\$50.00	\$25.00
Nominations and Elections	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Officers' Travel	\$900.00	\$0.00	\$441.11	\$0.00	\$150.00	\$0.00
Postage, Photocopies & Office Supplies	\$75.00	\$0.00	\$57.80	\$0.00	\$75.00	\$0.00
President's Foundation Award	\$50.00	\$0.00	\$46.12	\$0.00	\$75.00	\$0.00
Required Filing Fees	\$25.00	\$0.00	\$35.00	\$0.00	\$25.00	\$0.00
Scholarships	\$2,075.00	\$0.00	\$2,000.00	\$0.00	\$2,075.00	\$0.00
Spring Seminar	\$165.00	\$0.00	\$163.93	\$0.00	\$0.00	\$0.00
Ways & Means (Raffle)	\$375.00	\$1,440.00	\$24.14	\$1,440.00	\$595.00	\$1,185.00
Website	\$800.00	\$0.00	\$543.93	\$0.00	\$800.00	\$0.00
	\$9,285.00	\$7,815.00	\$7,887.07	\$6,987.18	\$8,440.00	\$4,630.00
		(\$1,470.00)		(\$899.89)		(\$3,810.00)