

**NEBRASKA LEGAL PROFESSIONALS ASSOCIATION  
MINUTES OF THE BOARD MEETING FOR FISCAL YEAR 2017-2018  
June 9, 2018  
Teresa Hartwig, Secretary**

**Call to Order.** The meeting of the Board of Directors of the Nebraska Legal Professionals Association was held on Saturday, June 9, 2018, at Chances “R” in York, Nebraska. The meeting was called to order at 10:16 a.m. by President, Valentina Harris, (OLPA).

Valentina Harris (OLPA) welcomed everyone in attendance at the Board Meeting and Teresa Hartwig read the Mission Statement and Standing Rule No. 17.

President, Valentina Harris (OLPA), moved to appoint Kathy Eidenmiller (LLPA) as Vice President (Pro-Tem) for this meeting. Teresa Hartwig (MAL) seconded the motion. Motion carried.

**Roll Call.** Roll call was taken by Secretary, Teresa Hartwig (MAL), as follows:

<b>Roll Call of Officers:</b>	<b><u>Present/Absent</u></b>
Valentina Harris, President	Present
Kathy Eidenmiller, Vice President (Pro-Tem)	Present
Teresa Hartwig, Secretary	Present
Alicia Hunt, Treasurer	Present

**Roll Call of Chapter Representatives, Members-at-Large, and Chapter Count:**

	<b><u>Present/Absent</u></b>	<b><u>Chapter Count</u></b>
LLPA –Sandie Smith, PLS	Present	3
OLPA – Jean Roeder (Pro-Tem)	Present	5
Members-at-Large – Karen Niedfelt, Jody Weinmeister, Teresa Hartwig	Present	3
Total		11

A quorum was established.

**Other Chairpersons/Members/Guests Present.** Sharon Huber (OLPA), Nadine Ostrow (OLPA), and Sherry Mitchell, PLS (OLPA).

**Officer Reports:**

**President:** Valentina Harris (OLPA) will give a report later in this meeting.

**Vice President:** Kathy Eidenmiller (LLPA) stated NLPA currently has 81 members.

**Secretary:** Teresa Hartwig (MAL) noted a Sympathy card was sent to Bonnie Kudron for the loss of her sister.

**Treasurer:** Alicia Hunt (LLPA) distributed the Treasurer's Report. The check register balance as of April 28, 2018 was \$9,594.67 and the check register balance as of June 8, 2018 was \$11,065.16. There were receipts in the amount of \$5,582.17 and disbursements in the amount of \$4,111.68. It was noted the Treasurer's report will be filed subject to audit.

<b>Total Membership Count as of 06-17-2017</b>				
<b>Chapter</b>	<b>General</b>	<b>Students</b>	<b>Honorary</b>	<b>Total</b>
MAL	4	0	0	4
LLPA	40	1	0	41
OLPA	30	0	6	36
<b>Grand Total</b>	<b>74</b>	<b>1</b>	<b>6</b>	<b>81</b>

Treasurer, Alicia Hunt (LLPA), then distributed a budget spreadsheet indicating Proposed for 2017-2018; Actual for 2017-2018; Current for 2018-2019 and Proposed for 2018-2019. Each line item was reviewed and discussed in its entirety. Changes to the following line items were noted (highlighted):

<b>Budget for FY 2018-2019</b>				
<b>Description</b>	<b>2018-2019 Proposed</b>		<b>2017-2018 Actual</b>	
	<b>Debits</b>	<b>Credits</b>	<b>Debits</b>	<b>Credits</b>
Membership Dues (110 members)*	\$400.00	\$2,750.00	\$469.12	\$2,769.12
Annual Seminar/Meeting	\$3,300.00	\$2,850.00	\$2,727.47	\$2,322.76
Chapter Representatives' Travel	\$150.00	\$0.00	\$121.38	\$19.22
Courtesy	\$25.00	\$0.00	\$16.41	\$0.00
Donations/Sponsorships	\$0.00	\$0.00	\$0.00	\$0.00
Fall Seminar	\$750.00	\$750.00	\$564.69	\$467.65
Historian	\$50.00	\$0.00	\$48.62	\$0.00
Interest on Account	\$0.00	\$0.00	\$0.00	\$5.55
Legal Professional of the Year	\$45.00	\$0.00	\$37.45	\$0.00
Marketing/Media	\$0.00	\$0.00	\$311.03	\$0.00
Memorials	\$50.00	\$0.00	\$25.00	\$0.00
Miscellaneous	\$50.00	\$25.00	\$0.00	\$0.00
Nominations/Elections	\$0.00	\$0.00	\$0.00	\$0.00
Officers' Travel	\$900.00	\$0.00	\$60.06	\$0.00
Postage/Copies/Supplies	\$75.00	\$0.00	\$9.80	\$0.00
President's Foundation Award	\$50.00	\$0.00	\$59.52	\$0.00
Filing Fees	\$25.00	\$0.00	\$0.00	\$0.00
Scholarships	\$2,075.00	\$0.00	\$2,075.00	\$0.00
Spring Seminar	\$165.00	\$0.00	\$484.68	\$714.85
Ways/Means	\$375.00	\$1,440.00	\$350.00	\$0.00

Website	\$800.00	\$0.00	\$774.90	\$0.00
<b>TOTAL</b>	<b>\$9,285.00</b>	<b>\$7,815.00</b>	<b>\$8,135.13</b>	<b>\$6,299.15</b>
		<b>-\$1,470.00</b>		<b>-\$1,835.98</b>
*\$200.00 to each chapter				

It was decided approval of the budget will be revisited after Valentina's marketing/media power point presentation.

**Parliamentarian:** Valentina Harris (OLPA) stated it was necessary to vote on the appointment of a Parliamentarian as this hadn't been completed at the First Board Meeting. Sherry Mitchell, PLS, moved to appoint Jody Weinmeister as Parliamentarian. Nadine Ostrow seconded the motion. Motion carried.

### Committee Reports:

1. **Annual Convention (2018).** Sherry Mitchell, PLS, (OLPA) distributed the final budget for the NLPA 2018 Annual Convention. Total income amounted to \$2,770.37; total expenses amounted to \$3,207.38; resulting in a loss of \$437.01. Monetary donations amounted to \$700.00. Everyone agreed it was an excellent Convention.
2. **Audit.** Members of (LLPA) had no report at this time.
3. **Budget.** Please see above report.
4. **Historian.** Vickie Starr (LLPA) was absent and had no report at this time.
5. **Legal Education.** Valentina Harris (OLPA) noted Lynda Henningsen has agreed to chair this committee.
6. **Legal Professional of the Year.** Vickie Starr (LLPA) was absent and had no report at this time.
7. **Nominations and Elections.** This position is open.
8. **Publication.** This position is open.
9. **Scholarship.** Sierra Bustos (OLPA) and Jody Weinmeister (MAL) will be co-chairing this committee. More details will be forthcoming after the first of the year.
10. **Seminar-Fall.** Valentina Harris (OLPA) reported the Fall Seminar will be held in Omaha on Saturday, October 13, 2018. More details will be forthcoming. Kathy Eidenmiller stated a budget for the Fall Seminar is generally approved at the June EC meeting; however no budget was available. It was noted a budget will be generated and will be approved via email prior to the seminar.
11. **Annual Convention 2019.** LLPA will be hosting the Annual Convention which will be held April 26, 27, and 28. More details will be forthcoming.
12. **Website/Web Master.** Daniel Harris (OLPA) will be assisting Alicia Hunt (LLPA) with this committee. There was some discussion regarding advertising for sponsors. Kathy Eidenmiller will research the matter.
13. **Ways & Means.** LLPA had no report at this time.

### Chapter Reports:

**LLPA:** Sandie Smith, PLS, (LLPA) reported LLPA will be meeting next week for their summer social. More details will be emailed to members.

**OLPA:** Jean Roeder reported OLPA will be meeting June 16 at Joselyn Museum. More details will be emailed to members.

**Old Business:**

**Approval of Board Meeting Minutes.** It was noted the minutes of the April 29, 2018, First Board Meeting were approved via email on May 2, 2018 and are on the website.

**New Business:**

**Webcasting Legal Educational Meetings Proposal.** Valentina Harris (OLPA) provided an excellent power point presentation regarding the proposed purchase of equipment to video tape speakers to share with members and potential members. After some discussion it was decided to table this matter until the Fall Seminar. Members were asked to take the information back to their respective chapters. It was noted the anticipated cost would be approximately \$3,000.00 and would be paid by NLPA.

**Committee Vacancies.** It was noted there are several committee vacancies that will hopefully be filled prior to Fall Seminar. Kathy Eidenmiller (LLPA) moved to approve the current existing chairpersons. Jean Roeder seconded the motion, and the motion carried.

**State Association Preservation Ad Hoc Committee.** It was noted Sheila Anderson (LLPA) will be chairing this committee as part of her Vice President role.

**Budget Approval.** Members turned their attention back to the proposed budget for FY 2018-2019. Jody Weinmeister moved to approve the budget as presented. Kathy Eidenmiller seconded the motion, and the motion carried.

**For the Good of the Organization.**

1. **Acknowledgements/Celebrations.** Please see above Secretary's report.
2. **Care/Concerns.** There was nothing new to report at this time.

There being no further business to come before the Board, the meeting was adjourned at 1:47 p.m. The next Board Meeting will be held in Omaha following the Fall Seminar on Saturday, October 13, 2018.

Respectfully submitted,

Teresa Hartwig, Secretary

On June 22, 2018, Karen Niedfelt moved to approve the June 9, 2018, Board minutes. Kathy Eidenmiller seconded the motion. Motion carried.