

LINCOLN LEGAL PROFESSIONALS ASSOCIATION BOARD MEETING
Minutes of January 26, 2017

The regular Board Meeting of Lincoln Legal Professionals Association was held on January 26, 2017, at Woods & Aitken with the following board members present: Tina Scully, Sandie Smith, Brooke Vass, Mary Douglas, Heather Leuschen, Lori McGowan, Carol Paige, Alicia Hunt, Beth Christ, Lori Dymek. Kathy Eidenmiller, Janet Benner and Sheila Anderson arrived late to the meeting.

Tina Scully called the meeting to order at 12:03 p.m.

Approval of Minutes:

The minutes from the November 29, 2016 meeting were approved via e-mail in December; There was no board meeting held in December.

Treasurer's Report:

The December, 2016 financial report was reviewed and approved, and will be filed, subject to audit. The January, 2017 financial report was reviewed and approved, and will be filed, subject to audit. Alicia Hunt distributed summaries of income and expenses since 2013 to help in the preparation of a proposed budget for the 2017 – 2018 year.

Kathy Eidenmiller submitted an expense report asking for reimbursement for \$26.06 in postage and \$21.24 for cards, totaling \$47.30. Heather Lueschen made a motion to reimburse Kathy for these expenses and Brooke Vass seconded the motion. Motion passed.

Officer Reports:

Vice President: Lori Chapman was not present. Tina Scully reported we have the same number of members as we did in November. 43 members per November, 2016 minutes.

Chapter Representative: Sandie Smith reported on the NLPA Executive Committee meeting held 1.21.17. Vice President Valentina has prepared a video presentation about NLPA to show to law firms to recruit prospective members. It will be put on the website for use across the state. Sandie reported that there are 113 state members. The proposed budget submitted for the upcoming 2017 convention was approved. The spring seminar will be in Grand Island on 3.4.17 at the Law Enforcement Center. It was determined the state would give a \$1,250 first place scholarship and \$750 for second place scholarship.

Committee Reports:

Program: Heather Leuschen reported that Wolfe Snowden is in charge of the February program meeting and they will have Melanie Whittamor-Mantzios speak about "The Beatrice Six vs. Gage County". It will be held at the Wells Fargo conference room. Lunch has not been determined yet.

Charitable: No report.

Fundraising: Discussion was held regarding the results of the letter campaign sent to law firms. \$500 was received from that campaign to be applied to the scholarship fund.

Bosses' Night: Lori Dymek reported Save the Date: 4.6.17 at Windsor Stables. Save the Date notices to go out in newsletter and out to members. Tina suggested that we not require the BOTY to be the MC for the next year's event. Hopefully that would allow for more submissions.

Legal Professional of the Year: Lori Dymek reported that letters will go out to bosses in 2 weeks. There was also discussion about not requiring the LPOY winner to be the chairperson for LPOY for the upcoming year. It was suggested that there be a chairperson appointed on the board and the winning LPOY would be asked to serve on that committee.

Boss of the Year: Janet Benner reported she has one judge confirmed and will be sending out the applications in February. There was discussion about the process to submit your boss for this award. It was decided that Janet would work on a form that the person submitting can fill out regarding the criteria, and they could submit the form and then write a 1 paragraph submission telling why that boss should be Boss of the Year.

Courtesy: Kathy Eidenmiller reported that she sent 3 Birthday cards, a thank you to our last speaker, a sympathy card and a congratulations card for a new grandchild in December 2016. Kathy brought blank Avery notecards that she had printed our logo and website info on along with envelopes for others to take and use when needed.

LincolNotes: Lori McGowan. The next LincolNotes deadline is 1.27.17.

Scholarship: Sheila Anderson reported the second half of the 2016 winning scholarship was paid out in January, 2017. The funds used to pay that amount were the amounts brought in by the raffle and the letter campaign. There is \$6.00 left in the scholarship account. Sheila asked the board to tell her the amount to be given out for the 2017 scholarship to be offered. There was discussion about the lack of money in the scholarship account. At the last meeting, it was decided we would determine the amount of the scholarship by the amount of money we had in the scholarship account. Mary Douglas made a motion to offer \$500 for the 2017 scholarship award and to transfer \$500 from the savings account to the scholarship account now and that money will remain there until the total of the 2017 scholarship is awarded (one half in the fall and one half in the winter). Kathy Eidenmiller seconded the motion. Motion passed. Sheila also reported that 2017 scholarship notices will be going out to the schools and colleges this week, now that she has the amount to be awarded. She is currently looking for judges for the scholarship process.

Nominations/Elections: Discussion was held that Tina needs to appoint a chair for this position soon as the nominations and elections process should start soon as elections are in March, 2017. Suggestions were given as to members to approach for this.

Website: Alicia Hunt reported that the April convention dates and Bosses Night dates are on the website and as soon as Sheila has scholarship information she will get that to Alicia to post it on the site also.

Media: Vickie Starr and Beth Christ. No Report.

Facebook: No report.

Parliamentarian/Bylaws: Carol Paige passed out the proposed Standing Rule No. 7 changes to the Treasurer's duties. This matter was tabled until the next meeting or an e-mail discussion and vote.

Audit: Sheila Anderson and Kathy Eidenmiller. No report.

Special Orders:

None.

Unfinished Business:

No discussion was held about the NLPA State Convention in April, 2017.

No discussion was held about the update of the LLPA brochure.

New Business:

Time did not allow for discussion of the proposed budget.

Mary Douglas reported that Tammie Lang, an instructor at SECC has asked for a panel of LLPA members to come to their classroom on the evening of February 22, 2017 to address a legal processes class. It was decided we would probably do this, but that we would need to make arrangements for this via e-mail at a later time.

Discussion was held to make a nomination for NLPA President. Kathy Eidenmiller suggested Sandie Smith but Sandie declined. It was decided we would nominate Teresa Hartwig from Grand Island.

Next Board Meeting:

The next board meeting will be February 23, 2017, at Wolfe Snowden.

Adjournment:

At 1:13 p.m., the meeting was adjourned.

Mary Douglas, Recording Secretary