

LINCOLN LEGAL PROFESSIONALS ASSOCIATION BOARD MEETING
Minutes of April 27, 2017

The regular Board Meeting of Lincoln Legal Professionals Association was held on April 27, 2017, at Rembolt Ludtke with the following board members present: Tina Scully, Sandie Smith, Brooke Vass, Mary Douglas, Heather Leuschen, Lori Dymek, Lori McGowan, Carol Paige, Beth Christ.

Tina Scully called the meeting to order at 12:10 p.m.

Approval of Minutes:

The minutes from the March 23, 2017 meeting stand approved and will be printed in the LincolNotes.

Treasurer's Report:

The March financial report was reviewed and approved, and will be filed, subject to audit. It was brought to the attention of the board that there were some needed corrections to the Bosses' Night Banquet Report. The income amount was different in this report than in the Treasurer's report and the report should refer to Green Gateau rather than Nebraska Club expenses.

There were no expenses submitted for reimbursement.

Officer Reports:

Vice President: No report.

Chapter Representative: No report.

Committee Reports:

Program: Brooke Vass reported that Membership Meet and Greet is scheduled for May 11, 2017. No other information was reported on plans for this event.

Charitable: No Report. (Need Chair)

Fundraising: No Report. (Need Chair)

Bosses' Night: Lori Dymek submitted a written report that is attached to these minutes.

Legal Professional of the Year: Lori Dymek submitted a report that is attached to these minutes.

Boss of the Year: No official report. Tina reported that there is a dispute with Awards Unlimited on the size and price of the BOTY plaque. Tina indicated she would communicate with Alicia Hunt, who brought the dispute to her attention. If nothing can be resolved, the board agreed to pay the invoice received. The board gave KUDOS to Lori Dymek for a great event.

Courtesy: No report. Kathy Eidenmiller had sent a suggestion, through Tina Scully, to do away with the courtesy position. There was discussion about this and have Birthday's sent out on

Facebook and the sympathy, get well and thank you cards to be sent out by the secretary. Heather Leuschen indicated she did not want to do that as she is the Facebook chair and that makes her job a lot more taxing. Mary Douglas voiced the same objections to this as secretary.

LincolNotes: Lori McGowan indicated she is waiting for the President's letter and Meet and Greet information to get the newsletter out to be posted to the website.

Scholarship: No report.

Nominations/Elections: No report.

Website: No report. There was some discussion about the membership application on the website. The application and website states the delinquent date for membership dues is May 1 and it should be June 1. Carol Paige looked at the LLPA By-Laws and it indicates they are delinquent June 1. Tina will communicate with Alicia about getting that changed on the website.

Historian/Media: No Report.

Facebook: No report.

Parliamentarian/Bylaws: No report.

Audit: No report.

Special Orders:

None.

Unfinished Business:

Tina went over the agenda for the convention set for April 28 – April 30, 2017.

Discussion was held about the Meet and Greet meeting scheduled for May 11, 2017. With only 2 weeks til that date, and with no report from VP, Tara Curtiss, Tina asked others to work on getting a speaker, arrange for food, and she would attempt to find a location for the event.

New Business:

Tina will work on a new list of program assignments to put in the newsletter.

Carol Paige is going to move at the next NLPA board meeting that they give each chapter a specific amount of funds each year for their membership recruitment.

Next Board Meeting:

The next board meeting will be June 1, 2017, at Baylor Evnen.

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Adjournment:

At 1:05 p.m., the meeting was adjourned.

Mary Douglas, Recording Secretary

4815-4699-3479, v. 1

LINCOLN LEGAL PROFESSIONALS ASSOCIATION BOARD MEETING
Minutes of June 1, 2017 (May meeting)

The regular May Board Meeting of Lincoln Legal Professionals Association was held on June 1, 2017, at Baylor Evnen with the following board members present: Tina Scully, Sandie Smith, Kathy Eidenmiller, Brooke Vass, Lori Dymek, Carol Paige, Sheila Anderson, Alicia Hunt, and Vickie Starr

Tina Scully called the meeting to order at 12:08 p.m.

Approval of Minutes:

The minutes from the April meeting stand approved and will be printed in the LincolNotes.

Treasurer's Report:

The April and May financial reports were reviewed and approved, and will be filed, subject to audit.

There were no expenses submitted for reimbursement.

It was noted that we charge an extra \$2.00 for people to pay when they submit their membership application online to cover the cost of the credit card fee. Pay Pal charges us 2.9% + a 30-cent fee per transaction.

Officer Reports:

Vice President: Tara Curtiss was unable to attend the meeting. Alicia Hunt reported that reminder emails have been sent to members who did not renew this year. It was reported we have 47 members. Of those, 14 are new members, 30 are renewals, 2 are students and 1 is honorary.

Chapter Representative: Sandie Smith reminded everyone our summer social is June 15, 2017. It is a tour of Robbers Cave, followed by dinner (optional) at Blue Blood Brewery. The cost is \$10 per person for the cave tour.

Committee Reports:

Program: June is the summer social. Baylor Evnen is in charge of the July meeting.

Charitable: No Report. We need a chairperson for this committee

Fundraising: No Report. We need a chairperson for this committee.

Bosses' Night: No report.

Legal Professional of the Year: No report.

Boss of the Year: Kathy Eidenmiller reported that we did not get a refund from Awards Unlimited on our BOTY plaque.

Courtesy: No report. Need a chairperson.

LincolNotes: No report.

Scholarship: Sheila Anderson reported that she sent follow-up letters to all applicants. She wrote an announcement for the winner to post at their high school and college of choice. She will send \$250 to Wesleyan September 1, 2017. She mailed out the donations on behalf of the judges. Sheila said she had an LLPA Student Member apply for the scholarship and wondered if they can do that. We reviewed the rules and found nothing that prevents one of our student members from applying for our scholarship.

Nominations/Elections: No report.

Website: No report.

Facebook: No report.

Parliamentarian/Bylaws: No report.

Audit: No report.

Special Orders:

None.

Unfinished Business:

Proposed Budget Special Meeting: Alicia Hunt had prepared a proposed budget which was discussed by the Board. Alicia will make changes per the suggestions from the Board.

Convention follow-up: Everyone had a good time and thought the speakers were good. We need to have more tickets available for the raffle next year.

New Business:

May membership meeting follow-up and new members.

Discussed sending Board Meeting agenda to all members to encourage them to attend and participate.

Next Board Meeting:

The next board meeting will be June 22, 2017, at Woods & Aitken at noon.

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Adjournment:

At 1:10p.m., the meeting was adjourned.

Carol Paige, Acting Recording Secretary

LINCOLN LEGAL PROFESSIONALS ASSOCIATION BOARD MEETING
Minutes of June 22, 2017

The regular Board Meeting of Lincoln Legal Professionals Association was held on June 22, 2017, at Woods & Aitken law firm with the following board members present: Tina Scully, Sandie Smith, Kathy Eidenmiller (arrived while meeting in progress), Brooke Vass, Mary Douglas, Carol Paige, Sheila Anderson (arrived while meeting in progress), Alicia Hunt, Beth Christ, Rachel "Rae" Wulf Schmidt, and Morgan Meyers.

Tina Scully called the meeting to order at 12:01 p.m.

Approval of Minutes:

The minutes from the June 1, 2017 meeting stand approved and will be printed in the LincolNotes.

Treasurer's Report:

The June (May transactions) financial report was accepted at the June 1 meeting, subject to audit. Discussion was held regarding the \$1,500 that was transferred from the LLPA savings account on May 5, 2017 to the LLPA checking account to cover convention charges. Also discussed was the payment from the LLPA checking account, as directed by Tina Scully, for \$2,518.57 to the Hilton Garden Inn for the NLPA Convention on May 8, 2017. These expenses should have been submitted to the NLPA Treasurer and paid from NLPA accounts. NLPA has since reimbursed LLPA for those amounts and that will show on the July (June transactions) financial report. Also discussed was the \$125 credit to the LLPA Scholarship account on May 4, 2017 (transferred from LLPA general checking account). On the proposed budget, that amount shows as \$175. Also, the \$21.52 debit from the LLPA scholarship account on April 25, 2017 (transferred from LLPA general checking account) shows as \$71.52 on the proposed budget. Alicia will look in to those discrepancies and send out a corrected report.

There were no expenses submitted for reimbursement.

Officer Reports:

Vice President: Alicia Hunt reported for Tara Curtiss that we currently have 50 members, including new members, renewed members, student members and one honorary member. Alicia will e-mail a current member roster to the board.

Tina Scully asked about the proposed new brochure. She will e-mail Tara Curtiss for the final version so it can be distributed to the board for approval.

Chapter Representative: Sandie Smith reported that the NLPA Fall seminar will be on September 30, 2017 in Grand Island with a theme of "Keep Calm and Carry On". Spring seminar will be in Lincoln, with LLPA in charge, on March 17, 2018. This is St. Patrick's Day.

Sandie reported that NLPA held an EC meeting at Chances R in York on June 17, 2017. A proposed budget was presented and approved. LLPA is in charge of the NLPA audit committee since Alicia Hunt is the NLPA treasurer also.

Sandie reported that the LLPA Summer Social was held on June 15, 2017 at Robbers Cave and Blue Bloods Brewery. 18 people took the tour and others attended for dinner.

Committee Reports:

Program: Brooke Vass reported that July, 2017 program meeting is assigned to Baylor Evnen. It will be held on July 13, 2017 at US Bank conference room. Speaker will be Michelle Paxton from the UNL Law College about the Children's Justice Clinic. Raising Cane's will be served for lunch for approximately \$5.

Brooke reported that the August program meeting is assigned to Workers Compensation Court and Mattson Ricketts. It is set for August 10, 2017 at US Bank conference room. The speaker and food are still being developed.

Brooke reported that September program meeting is assigned to Rembolt Ludtke and is set for September 14, 2017. It will most likely be held at Rembolt Ludtke law firm.

Charitable: No Report. Need chair for this position.

Fundraising: No Report. Brooke Vass and Beth Christ agreed to chair this committee and will try to get others to help. Kathy Eidenmiller indicated she would be willing to serve on this committee.

Bosses' Night: No Report.

Legal Professional of the Year: No Report.

Boss of the Year: No Report

Courtesy: Rachel "Rae" Wulf Schmidt has agreed to chair this committee. There was discussion and a decision made that birthday cards would no longer be sent by LLPA. However, Facebook birthday greetings should be sent to get LLPA's name out on social media. Tina will talk to Heather about giving Rae security to do that on Facebook.

LincolNotes: The next LincolNotes deadline is June 26, 2017.

Scholarship: Sheila Anderson had no report.

Nominations/Elections: Beth Christ. No report.

Website: Alicia Hunt reported that she had posted a link to an article regarding our May program speaker to the website, as well as pictures from the Blue Blood/Robbers Cave summer social.

Media: No Report.

Facebook: No Report. Comments were made that pictures from Blue Bloods/Robbers Cave Summer Social were on Facebook.

Parliamentarian/Bylaws: No Report.

Audit: No Report.

Special Orders:

None.

Unfinished Business:

None discussed.

New Business:

Alicia Hunt submitted a proposed budget for 2017-2018 year. Mary Douglas made a motion to accept the proposed budget and Carol Paige seconded the motion. The proposed budget was accepted. Alicia will send a final proposed budget out to the board.

Discussion was held about some e-mail issues that have been happening with officer e-mails on the website. It was decided that those personal e-mails would be removed from the website and give the general website e-mail address for people to contact us. Alicia can forward e-mails on to the appropriate person when they come in.

The annual golf scramble was discussed. After looking at Husker games dates, it was decided we would try to get it scheduled for September 9, 2017. Mary Douglas will call to reserve the course.

Next Board Meeting:

The next board meeting will be July 27, 2017, at Rembolt Ludtke.

Adjournment:

At 12:47 p.m., the meeting was adjourned.

Mary Douglas, Recording Secretary

LINCOLN LEGAL PROFESSIONALS ASSOCIATION BOARD MEETING
Minutes of July 27, 2017

The regular Board Meeting of Lincoln Legal Professionals Association was held on July 27, 2017, at Rembolt Ludtke law firm with the following board members present: Tina Scully, Sandie Smith, Brooke Vass, Mary Douglas, Lori McGowan (arrived while meeting in progress), Carol Paige, Alicia Hunt, Rae Wulf Schmidt, Beth Christ and guest, Jean Conrad.

Tina Scully called the meeting to order at 12:04 p.m.

Approval of Minutes:

The minutes from the June 22, 2017 meeting stand approved and will be printed in the LincolNotes.

Treasurer's Report:

The June financial report was reviewed and will be filed, subject to audit.

There were no expenses submitted for reimbursement.

Officer Reports:

Vice President: Tina Scully and Alicia Hunt reported we have 52 members. Tina passed out a new logo she had received from Alicia Hunt for the front of the new brochure. The board has not received the new text that was discussed several months ago. Tina will e-mail Tara and ask her for a proof of the new brochure with the updated logo and text.

Chapter Representative: Sandie Smith reported that the NLPA Fall seminar will be the last weekend in September, 2017 in Grand Island.

Committee Reports:

Program: August meeting notice has gone out. Program meeting is scheduled for August 10, 2017 at Wells Fargo 5th floor conference room, Zach Thompson – Ralph Mueller Planetarium "Total Eclipse of the Sun" to happen on August 21, 2017. Workers Compensation Court and Mattson Ricketts are in charge and lunch will be from Qdoba.

Charitable: No Report. NEED POSITION FILLED.

Fundraising: Brooke Vass and Beth Christ gave some ideas for fundraisers, which included vendor book parties, golf tournament, walk-a-thon, and Mother of All Garage Sales. There was a lot of discussion and it was decided to try to do a vendor (shopping) event with vendors giving a percentage of their profits to LLPA for the scholarship fund. Locations and times were discussed and Lori McGowan will contact Jennifer Amen regarding possibly having it at BarVino in mid-October. It was discussed that we have several members who have sales businesses that might be interested in being vendors. Brooke and Beth will reach out to members to see who they are and who is interested. It was also discussed that we should still do the letter campaign to law firms asking for donations to our scholarship fund. It was decided the end of September or beginning of October would be the best time for that letter to be sent. Alicia Hunt

will pass that information on to Sheila Anderson. It was also decided that we should also still do raffle baskets at seminars as those always bring in some money.

Bosses' Night: No Report.

Legal Professional of the Year: No Report

Boss of the Year: No Report

Courtesy: Rae Wulf Schmidt reported that she has gained access to the LLPA Facebook page and she has now started posting member birthdays on Facebook.

LincolnNotes: Lori McGowan indicated she has everything for the newsletter. It should be out on Tuesday August 1, 2017.

Scholarship: No report.

Nominations/Elections: No report.

Website: Alicia Hunt reported that the last program information is on the website. She will change the start time of the September 9th golf scramble to 8 a.m.

Media: No Report.

Facebook: No report. Tina and Alicia indicated that the last program meeting information is on Facebook.

Parliamentarian/Bylaws: No report.

Legal Education: No report. NEED POSITION FILLED.

Audit: No report.

Special Orders:

None.

Unfinished Business:

Annual Golf Scramble. Mary Douglas reported that it has been confirmed for September 9, 2017 with registrations due September 1, 2017. The flyer has been given to Lori for the newsletter.

New Business:

It has come to some LLPA members attention that D-4 in Lincoln is closing. For that reason, Tina made some changes to the program assignments for November and January. Those changes will appear in the newsletter and Tina will notify those members involved.

Next Board Meeting:

The next board meeting will be August 24, 2017, at Baylor Evnen.

Adjournment:

At 12:57 p.m., the meeting was adjourned.

Mary Douglas, Recording Secretary

LINCOLN LEGAL PROFESSIONALS ASSOCIATION BOARD MEETING
Minutes of August 24, 2017

The regular Board Meeting of Lincoln Legal Professionals Association was held on August 24, 2017, at Baylor Evnen Law Firm with the following board members present: Tina Scully, Kathy Eidenmiller, Mary Douglas, Lori Dymek, Lori McGowan, Carol Paige, and Alicia Hunt.

Tina Scully called the meeting to order at 12:00 noon.

Approval of Minutes:

The minutes from the July meeting stand approved and will be printed in the LincolNotes.

Treasurer's Report:

The July financial report was reviewed and accepted, and will be filed, subject to audit.

There were no expenses submitted for reimbursement.

Officer Reports:

Vice President: Alicia Hunt reported on behalf of Tara Curtiss that we have 52 members. Tina Scully reported that Tara Curtiss has not responded to her e-mails regarding the LLPA brochure or the new member contacts. Kathy Eidenmiller agreed to call Tara and discuss these things with her.

Chapter Representative: No report.

Committee Reports:

Program: Tina Scully reported for Brooke Vass. The September program meeting will be September 14, 2017 at noon at Rembolt Ludtke Law Firm. The speaker will be Ryan Gross, Director of Communications and Creative Design of the Expansion of the Lincoln Children's Zoo. A zoo animal will be present. The lunch will be a baked potato bar from Phat Jax for \$8.50 each. Rembolt Ludtke will supply drinks. The October meeting will be arranged by Woods & Aitken and student members.

Charitable: A chair person is needed for this position. Tina Scully indicated we need to make a decision regarding our charitable project soon. Carol Paige will ask members in her office if they would be willing to do it. Mary Douglas is to e-mail the list of charitable options to Carol.

Fundraising: Tina Scully reported for Brooke Vass that the vender event will be held on October 5, 2017 at Barvino starting at 5:30 p.m. She has 5 – 7 vendors. It was suggested she e-mail the membership to see if there are other members that sell things that would want to be involved. It was also indicated that there needs to be a flyer done ASAP for the newsletter that will be completed early next week.

Bosses' Night: Lori Dymek reported she is going to contact Windsor Stables again as a venue. Dates were checked to avoid the Lincoln Bar Association annual meeting. It was decided to hold our Bosses Night on April 5, 2018 to avoid conflict with the Bar meeting.

Legal Professional of the Year: No Report.

Boss of the Year: No Report

Courtesy: Tina Scully reported for Rae Wulf Schmidt that she sent a retirement card to Connie Frazier and a Thank You to our last speaker, Zach Thompson.

LincolNotes: Lori McGowan indicated she is waiting for a few things for the newsletter. The LincolNotes deadline August 25, 2017.

Scholarship: Alicia Hunt reported that the first half of the scholarship was paid out on August 10, 2017 for \$250.00. Alicia also indicated that she relayed the board message to Sheila Anderson that we would like the letter campaign to the law firms to raise scholarship money to go out in late September or early October.

Nominations/Elections: No report.

Website: Alicia Hunt reported that the new meeting notice will be going on the website soon.

Media: No Report.

Facebook: No Report.

Parliamentarian/Bylaws: No Report.

Audit: No report.

Special Orders:

None.

Unfinished Business:

Golf Scramble flyers have been e-mailed to members and are in the newsletter. Mary Douglas asked if anyone had any small items to be used for duck prizes at the event. It was agreed that Mary could e-mail the membership to see if anyone had anything to donate. Tina Scully had left over notebooks from the convention, Yogurtini cards and Baylor T-shirts. Lori McGowan indicated that she might have some items also.

New Business:

Tina Scully opened a discussion regarding changing the venue of the holiday party. Some discussion was held and Mary Douglas offered to contact Deb and Art Thompson to see if they would be interested in having it at their house again as they have offered previously. It was decided we would like to have it on December 14, 2017 or if that is not convenient for the Thompson's whatever date works for them.

Next Board Meeting:

The next board meeting will be September 28, 2017, at Woods & Aitken.

Adjournment:

At 12:43 p.m., the meeting was adjourned.

Mary Douglas, Recording Secretary

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LINCOLN LEGAL PROFESSIONALS ASSOCIATION BOARD MEETING
Minutes of September 28, 2017

The regular Board Meeting of Lincoln Legal Professionals Association was held on September 28, 2017, at Woods & Aitken with the following board members present: Tina Scully, Sandie Smith, Kathy Eidenmiller (exited before meeting ended), Brooke Vass (exited before meeting ended), Mary Douglas, Lori Dymek, Carol Paige, Sheila Anderson (exited before meeting ended), Alicia Hunt, and Rae Wulf Schmidt.

Tina Scully called the meeting to order at 12:02 p.m.

Approval of Minutes:

The minutes from the August meeting stand approved and will be printed in the LincolNotes.

Treasurer's Report:

The August financial report was reviewed and approved, and will be filed, subject to audit.

There were no expenses submitted for reimbursement.

Mary Douglas submitted an income and expense report relating to the golf scramble. Income was \$180 and expenses were \$180.

There was discussion that we should raise the cost of the lunch for members at program meetings for everyone a little bit to cover the cost of the speaker lunches in the future.

Officer Reports:

Vice President: Alicia Hunt reported on behalf of Tara Curtiss that we have 53 members.

The board went over the wording for the scholarship and general LLPA brochures. After discussing prices for printing the brochures it was decided to order 100 of each brochure.

Chapter Representative: Sandie Smith reported that the NLPA Fall seminar will be on September 30, 2017 in Grand Island at the Grand Island Police Department Conference Room. The theme is Keep Calm and Carry On.

Committee Reports:

Program: Brooke Vass reported that the next program meeting is on October 12, 2017 and is being arranged by Woods & Aitken and student members. Alicia Hunt reported it will be at the Non Profit Hub. Pizza will be served for lunch with a cost of \$4.50 per attendee. The speaker is Danielle Conrad, Executive Director of the ACLU. She will speak on "Transforming American Democracy".

Charitable: Carol Paige reported that the Johnson Flodman members will handle the charitable giving duties this year. She will report at the next meeting.

Fundraising: Brooke Vass reported that the "Vendors & Vino" event is set for October 5, 2017 at BarVino at 5:30 p.m. There was discussion about getting information to the vendors

regarding the event and it was decided that all vendors should keep orders open until October 15, 2017. The three vendors at the meeting indicated they would give 20% of proceeds to LLPA and some will have raffle baskets at their table and it was discussed that possibly the vendors could donate an item for LLPA to raffle off to make some additional money.

Bosses' Night: Lori Dymek reported she spoke with Windsor Stables as a venue for the next Bosses Night and we are on the calendar. Alicia will send the \$800 deposit to them that they require.

Legal Professional of the Year: No Report.

Boss of the Year: No Report

Courtesy: Mary Douglas indicated that member, Lisa Tollefsen, had surgery and Rae Wulf Schmidt will send her a get well card. No other discussion was held.

LincolNotes: Tina Scully reported for Lori McGowan that the next LincolNotes deadline is September 29, 2017.

Scholarship: Tina Scully reported for Sheila Anderson that the letters to law firms asking for donations to our scholarship fund are going out soon.

Nominations/Elections: No report.

Website: Alicia Hunt reported that there have been many changes on the state website which have created some issues for the chapter websites pages. Alicia has corrected most of those for LLPA, although some chapters have not been corrected. There will be a discussion at the NLPA board meeting on September 30, 2017 regarding the website. The golf scramble picture has been posted to the website.

Media: No report.

Facebook: No report.

Parliamentarian/Bylaws: No report.

Audit: No report.

Special Orders:

None.

Unfinished Business:

None.

New Business:

Tina Scully suggested that we all start thinking about people to nominate for next years board as elections and the election process will be here before we know it.

Next Board Meeting:

The next board meeting will be October 26, 2017, at Wolfe Snowden.

Adjournment:

At 1:15 p.m., the meeting was adjourned.

Mary Douglas, Recording Secretary

LINCOLN LEGAL PROFESSIONALS ASSOCIATION BOARD MEETING
Minutes of October 26, 2017

The regular Board Meeting of Lincoln Legal Professionals Association was held on October 26, 2017, at Wolfe Snowden with the following board members present: Tina Scully, Sandie Smith, Kathy Eidenmiller, Lori McGowan, Heather Leuschen, Brooke Vass, Mary Douglas, Carol Paige, and Alicia Hunt.

Tina Scully called the meeting to order at 12:07 p.m.

Approval of Minutes:

The minutes from the September meeting stand approved and will be printed in the LincolNotes.

Treasurer's Report:

The September financial report was reviewed and approved, and will be filed, subject to audit.

There were no expenses submitted for reimbursement.

Officer Reports:

Vice President: Alicia Hunt reported on behalf of Tara Curtiss that we still have 53 members.

Chapter Representative: Sandie Smith reported that the NLPA Fall seminar was held on September 30, 2017 in Grand Island at the Grand Island Police Department Conference Room. The theme was Keep Calm and Carry On. NLPA Membership numbers are as follows:

State Membership	119
CLPA Chapter	15
LLPA Chapter	53
OLPA Chapter	41

Sandie reported that Convention will be April 27, 28, 29, 2018 at the Doubletree in Omaha, Nebraska.

NLPA determined they would have 2 scholarships this next year in the amounts of \$1,250 and \$750.

Committee Reports:

Program: Brooke Vass reported that the next program meeting is on November 9th, 2017 at U.S. Bank with the topic being The Dark Web. Lunch will be Firehouse Subs.

Charitable: Carol Paige reported that the Johnson Flodman members will send options for charitable giving via an e-mail.

Fundraising: Kathy Eidenmiller submitted a committee report showing that \$364.55 was raised by the "Vendors & Vino" event on October 5, 2017 at BarVino. Kathy indicated that the letter drive to law firms ends November 1. So far we have received \$450.00 from that drive. In an effort to try to raise \$1,000.00 for the next scholarship, it was suggested that we do a Black Friday last call on the vendors that participated in the Vendors & Vino event, excluding

Pampered Chef, to try to raise the amounts needed to reach our goal. The three vendors that were at the meeting agreed to this and Beth will talk to the 31 representative to see if she is willing to do that. The on-line Black Friday event will run from November 20 through December 1, 2017.

Bosses' Night: No report.

Legal Professional of the Year: No Report.

Boss of the Year: No Report

Courtesy: No report.

LincolNotes: Lori McGowan reported that LincolNotes deadline is October 30, 2017.

Scholarship: Alicia passed out the finalized scholarship brochure. We have not received the general brochures yet.

Nominations/Elections: It was discussed that we need to have something in the December, 2017 newsletter regarding nominations and elections.

Website: Mary made a suggestion that our monthly board meeting information should be listed on the website. Alicia will add this information.

Media: No report.

Facebook: No report.

Parliamentarian/Bylaws: No report.

Audit: No report.

Special Orders:

None.

Unfinished Business:

Tina reminded everyone that we are in charge of spring seminar which is set for March 17, 2018 (St. Patrick's Day). Kathy indicated they have reserved the Lincoln Community Foundation conference room in case we wanted to use that. If we don't, we can always cancel it. Tina asked for volunteers to help with it. Tina will send out an e-mail to membership asking for ideas for topics.

There was discussion about the Christmas Party scheduled for December 14, 2017. It was decided that LLPA would pay for the meat and board members would bring side dishes. Everyone should bring their own drinks. It was also decided we would have a White Elephant Gift from the Past Exchange for anyone interested in participating.

New Business:

None.

Next Board Meeting:

The next board meeting will be November 30, 2017, at Baylor Evnen.

Adjournment:

At 12:53 p.m., the meeting was adjourned.

Mary Douglas, Recording Secretary

LINCOLN LEGAL PROFESSIONALS ASSOCIATION BOARD MEETING
Minutes of November 30, 2017

The regular Board Meeting of Lincoln Legal Professionals Association was held on November 30, 2017, at Baylor Evnen with the following board members present: Tina Scully, Brooke Vass, Mary Douglas, Lori Dymek, Lori McGowan, Carol Paige, Alicia Hunt and Beth Christ.

Tina Scully called the meeting to order at 12:06 p.m.

Approval of Minutes:

The minutes from the October, 2017 meeting stand approved, with one correction, and will be printed in the LincolNotes.

Treasurer's Report:

The October financial report was reviewed and approved, and will be filed, subject to audit.

There were no expenses submitted for reimbursement.

Officer Reports:

Vice President: Alicia Hunt reported for Tara Curtiss that we have 53 members.

Chapter Representative: Tina Scully reported that we need to nominate someone for President for the upcoming NLPA term. Discussion was held and it was decided we would nominate Lori Chapman for a second term. Tina will complete the nomination form and send it in to State.

Committee Reports:

Program: Brooke Vass reported that the Christmas Party is set for December 14, 2017 at Deb Thompson's house at 5:30 p.m. She also indicated that Johnson Flodman and Legal Aid are in charge of January, 2018 program meeting. Carol Paige reported that they have a speaker scheduled from Release and Restore. They need to confirm a location and food.

Charitable: Tina Scully reported that the majority of the board voted to have Release and Restore for our charitable giving this year. They have given a small list of items that could be donated. An e-mail will be sent to members with their wish list and LLPA will issue the \$25 annual charitable gift to them. It was decided we will give the items and the check to them when they speak at the January 11th program meeting.

Fundraising: Alicia Hunt reported that we have collected just over \$1,000 from the letter campaign and the Vendors and Vino event. We are still waiting for a check from the '31' representative. There is one more day to shop in the Black Friday vendor event with a portion of the sales to go to LLPA.

Bosses' Night: No report

Legal Professional of the Year: No Report.

Boss of the Year: No Report

Courtesy: No report. Tina Scully reported that she noticed on Facebook that Jean Roeder, a long time member of OLPA, is retiring. She will reach out to OLPA and try to find out the details.

LincolNotes: Lori McGowan asked Carol Paige to get the charitable information to her as soon as possible. The next LincolNotes deadline December 21, 2017.

Scholarship: Alicia Hunt reported for Sheila Anderson. The letter campaign and the vendor event has brought in just over \$1,000 with some additional funds still to be received. Sheila is sending out thank you letters to all the firms who donated to the scholarship fund. It was discussed and it was decided to offer a scholarship for 2018 in the amount of \$1,000. Tina Scully indicated that Sheila would send the scholarship information out to schools in January, 2018. Tina also suggested we e-mail the information to as many counselors as we could to cut down on expenses.

Nominations/Elections: Beth Christ acknowledged that she needs to have nominations and election information in the next newsletter.

Website: Alicia Hunt had nothing new to report.

Historian/Media: No Report.

Facebook: No Report.

Parliamentarian/Bylaws: Nothing new to report.

Audit: No Report.

Special Orders:

None.

Unfinished Business:

Tina Scully reported on some suggestions she had received for spring seminar topics. It was decided to go with the theme "NLPA Goes Green" since the seminar is on St. Patrick's Day and we can have speakers about a number of subjects, such as financial, environment, etc., referencing "Green".

Alicia Hunt distributed the new general LLPA brochures to the board members.

Discussion was held about the upcoming Christmas Party. It was decided that LLPA will purchase a brisket from Sam's. Tina will send out an e-mail for board members to sign up to bring a side dish. Lori McGowan indicated she would make small rolls for sandwiches. Tina will also look into getting plates, napkins and silverware. Everyone should bring their own drink. Mary Douglas will communicate with Deb and Art Thompson regarding the details for the event.

New Business: None

Next Board Meeting:

The next board meeting will be January 25, 2018, at Woods & Aitken.

Adjournment:

At 12:50 p.m., the meeting was adjourned.

Mary Douglas, Recording Secretary

LINCOLN LEGAL PROFESSIONALS ASSOCIATION BOARD MEETING
Minutes of January 25, 2018

The regular Board Meeting of Lincoln Legal Professionals Association was held on January 25, 2018, at Woods & Aitken with the following board members present: Tina Scully, Sandie Smith, Brooke Vass, Mary Douglas, Lori Dymek, Lori McGowan, Alicia Hunt, and Rae Wulf Schmidt.

Tina Scully called the meeting to order at 12:05 p.m.

Approval of Minutes:

The minutes from the November meeting were previously approved and there was no December board meeting.

Treasurer's Report:

The December financial report was reviewed and approved, and will be filed, subject to audit.

There were no expenses submitted for reimbursement.

Officer Reports:

Vice President: Alicia Hunt, Treasurer, reported we have no new members, so our membership count remains at 53 members.

Chapter Representative: Sandie Smith reported that the NLPA Executive Committee met on January 20, 2018. There were discussions about making changes to the joint website. No final decisions were reached. CLPA announced they will be dissolving their chapter effective 3.31.18. Revisions are being made to the state by-laws allowing members at large to hold offices on the state level so Teresa Hartwig can continue to serve, as well as any other members at large that may want to serve in the future. Sandie reported the survey results regarding the future spring seminars. 66% voted for no spring seminars in the future. The NLPA Convention will be held in Omaha at the Holiday Inn Omaha Southwest April 27 – April 29. The theme is “21 and Legal”.

Committee Reports:

Program: Brooke Vass reported that February's program meeting will be hosted by Wolfe Snowden. It will be held at Wells Fargo, 5th floor conference room. Amy Van Horn will speak on “Strategies for Successful Mediation” RSVP's due by Feb 6, 2018. Sandwiches will be served for lunch. March's program meeting is elections and April's will be Bosses Night.

Charitable: No Report.

Fundraising: The total raised from the vendor event and the letter campaign in 2017 was \$1,106.35. \$700.00 from the letter campaign and \$336.35 from the Vendor event.

Bosses' Night: Lori Dymek reported we will be at Windsor Stables again on April 5, 2018. We will have a similar menu to last year.

Legal Professional of the Year: No Report.

Boss of the Year: Lori McGowan reported there is a nomination letter in the February, 2018 newsletter regarding Boss of the Year nominations.

Courtesy: Rae Wulf Schmidt reported that she sent a sympathy card to Jean Roeder (OLPA member) for the loss of her husband.

LincolnNotes: Lori McGowan indicated she has everything necessary for the newsletter. It will go out in a few days.

Scholarship: Alicia Hunt reported for Sheila Anderson they she just recently received the state scholarship information.

Nominations/Elections: Tina Scully reported that a Call for Nominations is in the February newsletter and an e-mail will go out calling for LLPA nominations. Deadline for nominations is February 1, 2018.

Website: The website remains at status quo until we know what NLPA decides they are doing with the joint website.

Media: No Report.

Facebook: No Report.

Parliamentarian/Bylaws: No Report.

Audit: No Report.

Special Orders:

Tina Scully indicated that we had received a call for nominations from NLPA for Secretary, Treasurer and Vice President. After some discussion the board decided to nominate the following:

Vice President:	Shirley Simmons
Secretary:	Teresa Hartwig
Treasurer:	Alicia Hunt

Unfinished Business:

Spring Seminar was discussed. It is set for March 17, 2018. The Spring Seminar budget was approved by the NLPA Executive Committee at their last meeting. Since it is St. Patrick's Day the theme is "NLPA's is Going Green – Recycle- Repurpose – Restore". Johnson Flodman is checking with Ruth Karlsonn to see if she will speak again regarding the "Released and Restored" program through the prison system. Mary Douglas will contact Habitat for Humanity Restore to present on "repurposing" items. She will also check with a couple of attorney's in her office regarding speaking about environmental issues. Lori McGowan will check on the food for lunch. Lori McGowan will also order plastic tumblers for water and juice – sticking with the recycling theme. Latimer Reporting will supply these. Alicia Hunt will get the key to the Lincoln Community Foundation building the Friday before the event. RSVP's will go to Alicia also. Tina indicated we will need to do set up on Friday night before the event.

New Business:

There was no new business discussed.

Next Board Meeting:

The next board meeting will be February 22, 2018, at Rembolt Ludtke.

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Adjournment:

At 1:10 p.m., the meeting was adjourned.

Mary Douglas, Recording Secretary

LINCOLN LEGAL PROFESSIONALS ASSOCIATION BOARD MEETING
Minutes of February 22, 2018

The regular Board Meeting of Lincoln Legal Professionals Association was held on February 22, 2018, at Rembolt Ludtke with the following board members present: Tina Scully, Sandie Smith, Brooke Vass, Mary Douglas, Lori Dymek, Lori McGowan, Carol Paige, Alicia Hunt, Shannon Draper, Jennifer Hague, Beth Christ, and Rae Wulf Schmidt.

Tina Scully called the meeting to order at 12:00 p.m.

Approval of Minutes:

The minutes from the January meeting were approved previously by e-mail.

Treasurer's Report:

The January financial report was reviewed and approved, and will be filed, subject to audit.

There were no expenses submitted for reimbursement.

Officer Reports:

Vice President: Tina Scully reported that our membership count remains at 53 members.

Chapter Representative: Sandie Smith reported that reminders will go out next week regarding Spring Seminar and Bosses' Night.

Committee Reports:

Program: Brooke Vass reported that March 8th is elections and April 5 is Bosses' Night. We will order pizza for the Elections meeting. Brooke will order and take RSVP's.

Charitable: No Report.

Fundraising: No Report.

Bosses' Night: Lori Dymek reported Bosses' Night is at Windsor Stables again and there will be a plated dinner for \$30 each. Invitations will go out soon.

Legal Professional of the Year: Jennifer Hague reported there were 9 nominations. She has 3 judges confirmed.

Boss of the Year: Shannon Draper reported that she does not have any nominations yet. She has had 3 e-mails telling her that they are planning to submit nominations.

Courtesy: No report.

LincolNotes: Lori McGowan indicated she is waiting for the President's letter and will then get newsletter to be posted on the website. LincolNotes deadline 2.23.18.

Scholarship: No report. Tina Scully and Alicia Hunt indicated they thought Sheila Anderson had been mailed out the scholarship information.

Nominations/Elections: Beth Christ reported that we have a slate of officers.

President: Rae Wulf Schmidt
Vice President: Morgan Myers
Secretary: Deb McGinty
Treasurer: Alicia Hunt

Beth will send out the proxy for people to complete and submit if they are not planning to be at the elections meeting.

Website: Alicia Hunt had nothing new to report.

Historian/Media: No Report.

Facebook: No report.

Parliamentarian/Bylaws: No report.

Audit: No report.

Special Orders:

None.

Unfinished Business:

Discussion was held regarding Spring Seminar – March 17, 2018. Sandie Smith will find prizes for winning trivia team. Sandie also showed samples of the table favors she will create. Details and assignments were finalized for the event.

The proposed budget for the upcoming year was discussed. It was moved and seconded to accept the proposed budget.

New Business:

There was discussion about LLPA's vote for NLPA President. It was decided our Chapter would vote for Lori Chapman. Tina Scully will submit it to State.

Membership Appreciation was discussed. The Lincoln Community Foundation conference room has been reserved on May 10, 2018. We are hoping that Teammates will be the speaker. Carol Paige is working on confirming that speaker. Food still needs to be determined.

Next Board Meeting:

The next board meeting will be March 22, 2018, at Wolfe Snowden.

Adjournment:

At 12.49 p.m., the meeting was adjourned.

Mary Douglas, Recording Secretary
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LINCOLN LEGAL PROFESSIONALS ASSOCIATION BOARD MEETING
Minutes of March 22, 2018

The regular Board Meeting of Lincoln Legal Professionals Association was held on March 22, 2018, at Wolfe Snowden with the following board members present: Tina Scully, Sandie Smith, Brooke Vass, Mary Douglas, Heather Leuschen, Carol Paige, Alicia Hunt, Shannon Draper, Rae Wulf Schmidt, Jennifer Hague, and Debra McGinty.

Tina Scully called the meeting to order at 12:03 p.m.

Approval of Minutes:

The minutes from the February meeting had been previously approved via e-mail and will be printed in the LincolNotes.

Treasurer's Report:

The February financial report was reviewed and approved, and will be filed, subject to audit.

There were no expenses submitted for reimbursement.

Officer Reports:

Vice President: Tina Scully and Alicia Hunt reported we have 53 members.

Chapter Representative: Sandie Smith reported that the NLPA Spring Seminar was held on March, 27, 2018 at the Lincoln Community Foundation with 28 attending.

An NLPA board meeting was held. By Laws were presented and passed to allow members-at-large to serve as officers. Normally, the NLPA President would have been elected at this board meeting. However, Lori Chapman, who was nominated as NLPA President for 2018 – 2019 was not present and it was determined that she declined the nomination at a later time. It was determined that the NLPA President would not be elected at the March 17, 2018 meeting, but that it would be addressed at the annual convention on April 28, 2018 in Omaha.

Sandie passed out NLPA raffle tickets and information for members to sell.

Committee Reports:

Program: April 5, 2018 is Bosses' Night at Windsor Stables; May 10th is LLPA Meet & Greet event at Lincoln Community Foundation.

Charitable: No Report.

Fundraising: \$151.00 was made at the LLPA raffle at spring seminar for scholarship.

Bosses' Night: Tina Scully reported for Lori Dymek. There are 40 registrations received so far. Everything is ready to go for the event. Overcash will be MC.

Legal Professional of the Year: The winner has been chosen. Boss has been notified. Gift cards have been purchased for judges. Plaque has been ordered. Will order flowers closer to event. LLPA winner has been forwarded to NLPA.

Boss of the Year: There are six nominations. Winner should be known by March 23, 2018.

Courtesy: Rae Wulf Schmidt will send sympathy cards to Jodi Weinmeister for her father passing and Jennifer Elkins for her brother passing.

LincolNotes: The next LincolNotes deadline March 26, 2018.

Scholarship: It was reported that the winner's name should be known today. One judge is attending the banquet.

Nominations/Elections: New officers will be installed at Bosses' Night. Kathy Eidenmiller will install officers.

Website: No report.

Historian/Media: No Report.

Facebook: No report.

Parliamentarian: No report.

Audit: No report.

Special Orders:

None.

Unfinished Business:

Spring Seminar was held on March 17, 2018 hosted by LLPA. 28 attended. Courtesy donations have been paid out for the speaker's charity of choice by the Treasurer. Mary Douglas and Tina Scully will send thank you notes to the speakers.

New Business:

Meet & Greet scheduled for May 10, 2018. Carol Paige will confirm that TeamMates will be speaking for us that day. Location has been reserved at Lincoln Community Foundation. Morgan Myers will work on food and the flyer.

Next Board Meeting:

The next board meeting will be April 26, 2018, at Baylor Evnen. Old and new board members should attend.

Adjournment:

At 12:55 p.m., the meeting was adjourned.

Mary Douglas, Recording Secretary