

LINCOLN LEGAL PROFESSIONALS ASSOCIATION BOARD MEETING  
Minutes of April 28, 2016

The regular Board Meeting of Lincoln Legal Professionals Association was held on April 28, 2016, at Baylor Evnen with the following board members present: Tina Scully, Jennifer Hague (for a short period), Sheila Anderson, Sandie Smith, Brooke Vass, Lisa Tollefsen, Mary Douglas, Lori Dymek, Amber Bogle, Carol Paige, Janet Benner, Tara Curtiss, Alicia Hunt and Lori McGowan.

Amber Bogle called the meeting to order at 12:00 p.m.

**Approval of Minutes:**

The minutes from the March meeting stand approved and will be printed in the LincolNotes.

**Treasurer's Report:**

The March financial report was reviewed and approved, and will be filed, subject to audit. A question was asked if LLPA's 990N had been filed. Amber indicated that Patty Liebaert indicted to her that she had filed it.

Submission of expenses:

Nebraska Club – Bosses Night	\$2,173.66	
BOTY – postage – Kathy Hubbell	\$ 40.06	
BOTY – plaque – Awards Unlimited	\$ 61.13	
BOTY – flowers – Sheila Anderson	\$ 75.02	
LPOTY – plaque – Awards Unlimited	\$ 30.03	
LPOTY – flowers – Kathy Hubbell	\$ 37.54	
Judges' Gifts – BOTY & LPOTY	\$ 100.00	(\$25 to Sheila Anderson; \$75 to Kathy Hubbell)
Scholarship – Sandie Smith	\$ 51.41	
Courtesy – Lisa Tollefsen	\$ 10.62	

Brooke Vass made a motion and Tina Scully seconded to pay previously stated expenses. Motion carried.

A motion was made by Carol Paige and seconded by Sheila Anderson to pay the Bosses Night invoice to the Nebraska Club in the amount of \$2,173.66. Motion carried.

Discussion was held about possibly setting up a separate checking account to hold the money we raise for scholarship. Alicia Hunt will look into the details on doing that.

**Officer Reports:**

Vice President: Association dues are due in by May 31, 2016. A new membership application will be in the next newsletter.

Chapter Representative: Sandie Smith reported that the 2016 Annual Convention was held April 22-24 in Grand Island. 24 attended with 3 attending from LLPA. Ways and Means made

\$761.00 from the raffle. Sherry Mitchell sold the most tickets. Bryce Sealock was the winner of the NLPA Scholarship. Karen Niedfeldt from Grand Island was named State Legal Professional of the Year.

There was a discussion about combining the State and Chapter Websites at annual NLPA Board Meeting. OLPA would assume the duties of maintenance and NLPA would cover the cost of the website. Each chapter will have their own pages and link. This was put to a vote at the annual meeting and it passed. Tara Curtiss will work with the contact in OLPA to get our pages set up. They hope to have this transitioned by end of 2016.

The new NLPA officers are:

President	Kathy Eidenmiller
Vice President	Valentina Saavedra
Secretary	Kathy Bass
Treasurer	Lisa Bryan
Parliamentarian	Carol Paige

Kathy Eidenmiller will work to create a President's Foundation Board where points are given to members and a prize or prizes are awarded.

Upcoming Seminar and Convention schedule:

Fall Seminar 2016	OLPA
Spring and Fall Seminars 2017	CNLPA
Convention 2017	LLPA
2017 is the 20 <sup>th</sup> anniversary of NLPA/LLPA	

### **Committee Reports:**

Program: Discussion was held and it was decided that the summer social will be 6-9-16 at Deer Springs Winery. Lori McGowan will make contact with the winery and others on the committee.

Charitable: No Report. Mary Douglas has stepped down as Charitable Chair so a new person is needed to fill this position.

Fundraising: Lori Dymek indicated she would remain in this position and she is brainstorming for new ideas for fundraising.

Bosses' Night: Tina Scully reported on Bosses Night on April 7, 2016. We had 67 RSVP's; 62 paid tickets; 64 attended. There was a loss of \$347.44 after all expenses. Her report is attached. There was discussion about looking for a new venue next year with lower meal prices.

Legal Professional of the Year: Lori Dymek is the new Chair for 2016 – 2017.

Boss of the Year: Janet Benner is the committee chair for the 2016 – 2017 year.

Courtesy: Lisa Tollefsen reported that in the month of March, 2 birthday cards were sent, and a sympathy card. Lisa is retiring in June and has resigned from this position for the upcoming year. So a new person is needed to fill this position.

LincolNotes: The next LincolNotes deadline May 19, 2016.

Scholarship: Sandie Smith read a letter from the 2016 LLPA scholarship winner thanking us for the scholarship. We had received 15 applications for this scholarship. Sandie Smith also resigned from this position so a new person is needed to fill this position.

Nominations/Elections: No report

Website: Tara Curtiss is the new Webmaster and has received the passwords and has met briefly with Carrie Blazek; she is also in contact with the OLPA member regarding the new website.

Historian/Media Chair: There was discussion about changing this position to Media Chair. There was a motion made by Mary Douglas to change this position to Media Chair. It was seconded by Tina Scully. Carol Paige will revise the language and create a description for this position. The discussion was that this person would be in charge of taking pictures at events and program meetings and getting pictures and stories in our newsletters, Neighborhood Extra and to Facebook and website.

Facebook: No Report.

Parliamentarian/Bylaws: Carol Paige submitted wording for Standing Rule No. 2 and Article IX of the LLPA By Laws to mirror the wording from NLPA regarding Eligibility for Membership. A motion was made by Mary Douglas to accept the new Standing Rule No. 2 wording. The motion was seconded by Lori McGowan. The change to Standing Rule No. 2 passed. However, per By-Law rules, the change to Article IX of the By-Laws must be presented to and approved by the membership. The change to Article IX will run in the newsletter indicating that a vote will be taken at the July program meeting.

Legal Education: No Report. Kathy Eidenmiller reported that CNLP and OLPA are involved in Law Day, which is May 1<sup>st</sup>. It was suggested that LLPA explore activities we can participate in for next year in order to educate grade school kids about the law, possibly a mock trial.

Audit: Carol Paige. Discussion was held that we need 2 people other than the President or the Treasurer to do an audit of the books after the transfer of the books from the previous treasurer to the current treasurer.

Membership: Tina Scully reported that the US Bank conference room is reserved for Membership Appreciation for May 12, 2016. The speaker is Ed Zimmer, Historic Preservation Planner for the City of Lincoln. Mary Douglas will call Tico's to order a taco bar and have it delivered to the event space for ½ beef and ½ chicken. The quote was for \$284.00. A motion was made by Carol Paige to allow \$300 for the meal. The motion was seconded by Lori McGowan. Tina Scully will donate bottled water for the event and we will ask board members to bring desserts. Tina Scully will put a sign up sheet out for board members to sign up to bring desserts.

### **Special Orders:**

None.

### **Unfinished Business:**

Revision to Bylaw Language: See “Parliamentarian /By Laws” above

See notes regarding Membership Appreciation and Summer Social above.

Polos, previously discussed were not discussed at this meeting.

**New Business:**

Committee Chairs needed are Charitable, Courtesy, Scholarship and possibly Audit.

A date for the 2017 Annual Convention was set for April 28 – 30, 2017. Lincoln will be hosting and incorporating the 20<sup>th</sup> anniversary of NLPA/LLPA.

**Next Board Meeting:**

The next board meeting will be May 26, 2016 at Mueller Robak.

**Adjournment:**

At 1:10 p.m., the meeting was adjourned.

Mary Douglas, Recording Secretary

LINCOLN LEGAL PROFESSIONALS ASSOCIATION BOARD MEETING  
Minutes of May 26, 2016

The regular Board Meeting of Lincoln Legal Professionals Association was held on May 26, 2016, at Woods & Aitken with the following board members present: Tina Scully, Sheila Anderson, Sandie Smith, Brooke Vass, Amber Bogle, Carol Paige, Kathy Eidenmiller, Heather Leuschen.

Amber Bogle called the meeting to order at 12:00 p.m.

**Approval of Minutes:**

The revised minutes from the April meeting stand approved and will be printed in the LincolNotes.

**Treasurer's Report:**

The March financial report was reviewed and approved, and will be filed, subject to audit.

Submission of expenses: None submitted.

Alicia Hunt provided information on setting up a separate scholarship fund checking account, which is the same type of checking account as the main LLPA account. It was moved to approve the opening of a separate account. Motion carried.

**Officer Reports:**

Vice President: Association dues are due in by May 31, 2016. Currently there are 10 applications submitted, but more were expected.

Chapter Representative: Sandie Smith did not have a report.

**Committee Reports:**

Program: No report.

Charitable: No Report. A new person is needed to fill this position.

Fundraising: No report.

Bosses' Night: No report.

Legal Professional of the Year: No report.

Boss of the Year: No report.

Courtesy: Kathy Eidenmiller reported that in the month of April, 5 birthday cards were sent, and 2 thinking of you cards were sent.

LincolNotes: The next LincolNotes deadline June 16, 2016. It was discussed that the LincolNotes needs to be sent out promptly to ensure people have enough time to review the information for upcoming meetings.

Scholarship: June the winner will be sending in her college registration.

Nominations/Elections: No report

Website: LLPA will be combining websites with the State and other Chapter Websites. OLPA would assume the duties of maintenance and NLPA would cover the cost of the website. Each chapter will have their own pages and link. Tara Curtiss will work with the contact in OLPA to get our pages set up. They hope to have this transitioned by March 2017.

Historian/Media Chair: No report. It was discussed to talk to Vicki Starr to fill this position.

Facebook: No Report.

Parliamentarian/Bylaws: Standing Rule No. 2 and Article IX of the LLPA Bylaws will be published in the LincolNotes and wait 30 days before being voted upon. It was discussed to have the membership vote by email.

Legal Education: No Report.

Audit: No report. Individuals are needed to fill this position.

Membership:

**Special Orders:**

None.

**Unfinished Business:**

Membership Appreciation: 34 people attended the event with Ed Zimmer of the City's Historic Preservation Planner who provided a slideshow of before and now photos of buildings in downtown Lincoln.

Summer Social: It will be held at Deer Springs starting at 5:30 p.m. on June 9<sup>th</sup>. LLPA members are allowed to bring snacks to the event to share with other members.

2017 State Convention: LLPA is in charge of the annual convention which is NLPA's 20<sup>th</sup> birthday. Convention is set for April 28-30, 2017. Tara Curtiss has volunteered to be in charge of ways and means. Tina Scully volunteered to help with the convention.

**New Business:**

Membership Dues: Due May 31, 2016. It was discussed to delete on the application form the word "pins" from part of the dues as pins are no longer given. The amount of dues would stay the same.

**Next Board Meeting:**

The next board meeting will be June 23, 2016, at Wolf Snowden.

**Adjournment:**

At 12:45 p.m., the meeting was adjourned.

Tina Scully, Vice President (Recording Secretary)

The next Board meeting is scheduled for  
**July 28, 2016**  
**at Rembolt Ludtke**

LINCOLN LEGAL PROFESSIONALS ASSOCIATION BOARD MEETING  
Minutes of June 23, 2016

The regular Board Meeting of Lincoln Legal Professionals Association was held on June 23, 2016, at Wolfe Snowden with the following board members present: Tina Scully, Sandie Smith, Kathy Eidenmiller, Alicia Hunt, Brooke Vass, Mary Douglas, Heather Leuschen, Lori Dymek, Tara Curtiss, and Lori McGowan .

Tina Scully called the meeting to order at 12:02 p.m.

**Approval of Minutes:**

The minutes from the May meeting stand approved and will be printed in the LincolNotes.

**Treasurer's Report:**

The May financial report was reviewed and approved, and will be filed, subject to audit.

There were no expenses submitted for reimbursement.

**Officer Reports:**

Vice President: Tina Scully reported we have 34 members including 7 new members and 1 student member. We are expecting more applications to come in.

Chapter Representative: Sandie Smith reported that the NLPA executive committee meeting is Saturday 6.25.16 at the Cornhusker in the Lincoln room. Fall Seminar is in Omaha at the Regency Lodge on 10.8.16

**Committee Reports:**

Program: The next program meeting is July 14, 2016 at Wells Fargo 5<sup>th</sup> Floor, Liz Neeley from the Nebraska State Bar Association will speak about the programs they provide. This meeting is being promoted and arranged by Baylor Evnen members.

Charitable: No Report. Still need someone to fill this position.

Fundraising: No Report.

Bosses' Night: Lori Dymek reported she will be looking for a new venue for the event that has a less expensive menu

Legal Professional of the Year: No Report.

Boss of the Year: No Report

Courtesy: Kathy Eidenmiller reported that she sent 5 birthday cards in May, 2015. She also inquired about sending a get well card to Dennis Mann at Woods & Aitken. The board whole heartedly agreed she should send a card from the organization.

LincolNotes: The next LincolNotes deadline 7.21.16.

Scholarship: Sheila Anderson and Sandie Smith will get together next week to review and transfer materials to Sheila, the new scholarship chair person. Sandie indicated she had not heard from the 2016 scholarship winner about getting signed up for classes yet.

Nominations/Elections: No report. Still need someone to fill this position.



Website: Tara Curtiss indicated she has been building pages for the new website on another site, with a plan to transfer it once the time is right to the new Wild Apricot website that will be shared by all chapters of NLPA. Tara is working with the OLPA representative who will be maintaining the official shared Wild Apricot website.

Historian/Media: No Report. We are in need of a chair for this position. Kathy Eidenmiller indicated that Beth Christ had agreed to do the NLPA Historian position; it was suggested we ask Beth if she would also serve as LLPA's Historian/Media chair.

Facebook: Heather Leuschen requested pictures from the summer social at the winery. Sandie Smith said she would get them to her. Heather urged everyone to send her pictures or anything we would like to be on Facebook.

Parliamentarian/Bylaws: Tina Scully reported for Carol Paige that the Article IX ByLaw Change and the Standing Rule No. 2 change for LLPA was printed in the May, 2016 issue of LincolNotes. It was determined by the board that we would ask Carol to send Sandie Smith the necessary wording to send a mass e-mail to the membership to vote on accepting said changes to the ByLaws and Standing Rules. The board would like that e-mail to go out on July 11, 2016.

Audit: No Report. Need Audit Chair.

**Special Orders:**

None.

**Unfinished Business:**

Changes to ByLaws and Standing Rules were discussed.

There was no additional discussion re purchasing polo shirts for LLPA.

**New Business:**

LLPA is responsible for the NLPA Convention for 2017. It is the 20<sup>th</sup> Anniversary of the organization. There was much discussion for the 20<sup>th</sup> Anniversary theme. The dates of the convention are April 28, 29 and 30, 2017. Tina is looking for a location. There was discussion about location, food, speakers. It was decided that a convention brainstorming meeting would be scheduled for 7.12.16 at noon at Baylor Evnen. Anyone interested in being involved with the preparation and planning for the conference should attend and should bring anyone else that is interested.

**Next Board Meeting:**

The next board meeting will be **July 28, 2016, at Rembolt Ludtke.**

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**Adjournment:**

**At 12:57 p.m., the meeting was adjourned.**

**Mary Douglas, Recording Secretary**

LINCOLN LEGAL PROFESSIONALS ASSOCIATION BOARD MEETING  
Minutes of July 28, 2016

The regular Board Meeting of Lincoln Legal Professionals Association was held on July 28, 2016, at Rembolt Ludtke with the following board members present: Tina Scully, Sandie Smith, Kathy Eidenmiller, Brooke Vass, Mary Douglas, Heather Leuschen, Lori Dymek, Lori McGowan, Carol Paige, Sheila Anderson, Alicia Hunt, and Diana Reinholt.

Tina Scully called the meeting to order at 12:04 p.m.

**Approval of Minutes:**

The minutes from the June meeting stand approved and will be printed in the LincolNotes.

**Treasurer's Report:**

The June financial report was reviewed and approved, and will be filed, subject to audit.

There were no expenses submitted for reimbursement.

**Officer Reports:**

Vice President: Tina Scully reported we have 44 members reported including 1 new corporate member from D4.

Chapter Representative: Sandie Smith reported that the NLPA Fall seminar will be on October 8, 2016 in Omaha at the Regency Lodge. No registration forms have come out yet. They hope to have them on the new website to submit registrations online by Labor Day. The goal is to have the new state shared website up by Labor Day.

**Committee Reports:**

Program: August 11, 2016 at US Bank 1<sup>st</sup> floor conference room, LPS Safety Officer will speak on their roll in the schools. Mattson Ricketts is in charge and lunch will be from C Berrys.

Charitable: No Report. Diane Reinholt has accepted this position and she was at the meeting and took the charitable file from Mary Douglas.

Fundraising: No Report.

Bosses' Night: Lori Dymek reported she is going to check out Windsor Stables as a venue.

Legal Professional of the Year: No Report.

Boss of the Year: No Report

Courtesy: Kathy Eidenmiller reported that she sent 3 cards in June, 2016. One to speaker Liz Neely, a Thinking of You card and a Birthday card.

LincolNotes: Lori McGowan indicated she is waiting for the President's letter and will then get newsletter to be posted on the website. The next LincolNotes deadline 8.18.16.

Scholarship: Sheila Anderson reported she has received the file from Sandie Smith. She has made contact with UNL and arranged for and mailed first installment of 2015-2016 scholarship winners tuition

Nominations/Elections: No report. Need Nominations/Elections Chair.

Website: No report. There was some discussion on the fact that there are currently 2 websites and the new shared website does not list the LLPA officers names.

Historian/Media: No Report. Kathy Eidenmiller will ask Vickie Starr and Beth Christ if they are interested in this position.

Facebook: Heather Leuschen indicated we are almost to 150 Likes.

Parliamentarian/Bylaws: Carol Paige reported on the recent e-mail vote re Article IX ByLaw and Standing Rule No. 2. By the end of the board meeting we had received 28 yes votes to adopt the new wording of Article IX By-Law and the Standing Rule No. 2 change (see attached). The By Law and Standing Rule change was adopted. Carol Paige will send clean copies of each to the board members.

Audit: Kathy Eidenmiller and Sheila Anderson agreed to do the audit of the LLPA books from May 2015 – May 2016 when the books transition from the past treasurer to the current treasurer. Their goal is to have that audit done by the August 25, 2016 board meeting.

### **Special Orders:**

None.

### **Unfinished Business:**

A convention planning meeting was held on July 19, 2016 at Baylor Evnen. Discussion was held regarding plans for the 2017 state convention; several locations have been checked out for pricing, availability, etc. Diane Mendenhall with the University of Nebraska has been confirmed as a speaker about Body, Mind and Soul. There was discussion about trying to contact another speaker, M.C. Clough. Tina Scully will make contact with him. Dates of the convention will be April 28, 29 and 30, 2017.

### **New Business:**

We have not received a written resignation from Amber Bogle as President, but we do have an e-mail indicating the same. With this notification, Tina Scully, Vice President indicated she would be willing to move into the position of President. Carol Paige made a motion to accept Tina's nomination and acceptance of the position of President. Lori Dymek seconded the motion. Tina Scully was accepted by the board as LLPA's new President, moving from Vice President to President per LLPA By-Laws.

President Tina Scully will contact Tara Curtiss to see if she is interested in the Vice President position as she had run for that position in the elections in March, 2016.

The 2016 4 Lady Golf Scramble was discussed. It was decided we would hold it again and hope to have it on September 24, 2016. Mary Douglas is not able to chair it this year, so Carol Paige will be the Chairperson and others indicated they would help.

Kathy Eidenmiller suggested we try to have a social event in October and get members and non-members to commit to taking a haunted bus tour around Lincoln. Kathy will check into details and we will discuss the possibility at the next meeting.

There was discussion about the NePA event that Tina Scully attended. Discussion was had about trying to get D-4 to sponsor some LLPA events since they are a member now, and possibly getting sponsorships from other companies/organizations. Kathy Eidenmiller would like to see an exploratory committee to look at marketing for LLPA/NLPA.

**Next Board Meeting:**

The next board meeting will be August 25, 2016, at Woods & Aitken.

**Adjournment:**

At 1:21 p.m., the meeting was adjourned.

Mary Douglas, Recording Secretary

LINCOLN LEGAL PROFESSIONALS ASSOCIATION BOARD MEETING  
Minutes of August 25, 2016

The regular Board Meeting of Lincoln Legal Professionals Association was held on August 25, 2016, at Woods and Aitken with the following board members present: Tina Scully, Lori Dymek, Kathy Eidenmiller, Brooke Vass, Mary Douglas, Carol Paige, Alicia Hunt, and Beth Christ.

Tina Scully called the meeting to order at 12:06 p.m.

**Approval of Minutes:**

The minutes from the July meeting stand approved, with the correction of the spelling of Vickie Starr's name, and will be printed in the LincolNotes.

**Treasurer's Report:**

The July financial report was reviewed and approved, and will be filed, subject to audit.

Kathy Eidenmiller submitted a bill for \$68.00 for cards and postage. Carol Paige made a motion to pay those expenses and Lori Dymek seconded the motion. Motion carried.

**Officer Reports:**

Vice President: Tina Scully reported we have 38 members. She also reported we are still looking for a new Vice President. Tara Curtis declined the position. Tina will talk with Lori Chapman to see if she is interested. If Lori is not, Brooke Vass indicated she may be interested.

Discussion was held about the process for honorary membership, specifically as to how it related to recently retired member, Lisa Tollefsen. Tina will send Lisa a letter with the honorary membership application for her to complete and return to LLPA.

Kathy Eidenmiller reported that she had received an inquiry from Jerry Kruger, office manager at Keating O'Gara regarding NLPA. Kathy invited him to attend the September 8<sup>th</sup> program meeting as a guest.

Chapter Representative: No report.

**Committee Reports:**

Program: September 8, 2016 at Rembolt Ludtke Law Firm, Tom Casady, Lincoln Public Safety Director will speak about "Being a Police Officer in Lincoln, Nebraska". Rembolt Ludtke is in charge and lunch will be from Buffalo Wings and Rings.

There was discussion that since Cline Williams no longer has any members in LLPA, there is no one to arrange for November, 2016 program meeting. Tina will communicate with the new member from D4Solutions to see if they will present something for that meeting.

Charitable: No Report.

Fundraising: Lori Dymek reported that she is thinking of some ideas for a raffle. She suggested we do the 50/50 raffle again as it was lucrative last year. She would also like to have a couple of other prizes. There were several things suggested and it was determined that Lori would come up with 2 additional theme related baskets for the raffle. She was hoping that the drawing would be the October 13, 2016 program meeting. So she hopes to distribute tickets at the September program meeting or before.

Bosses' Night: Lori Dymek reported on her findings at Windsor Stables as a venue. The Board agreed to change venues to Windsor Stables for 2017 Bosses Night. With the choices that Lori and the board made, it would make the meals around \$29/person. It was also determined that we would hold Bosses Night on April 6, 2017 as the second Thursday of the month is Maundy Thursday.

Legal Professional of the Year: No Report.

Boss of the Year: No Report

Courtesy: Kathy Eidenmiller reported that she sent 4 Birthday cards, 1 thank you note to speaker Joseph Gehr, and a retirement card to Lisa Tollefsen. There was some discussion about getting some LLPA notecards printed to use for thank you's to speakers, etc. Everyone thought it was a good idea, but we should wait til we have our updated website address.

LincolNotes: No report. The next LincolNotes deadline for October issue is 9.15.16.

Scholarship: No report.

Nominations/Elections: No report. Need Nominations/Elections Chairperson.

Website: Kathy Eidenmiller reported that Tara Curtiss has stepped down as Webmaster. Alicia Hunt has agreed to take on the Webmaster position. Kathy Eidenmiller will send the password to the LLPA website pages to Tina Scully. The goal of NLPA is to have the new website up and running by Labor Day weekend.

Historian/Media: Vickie Starr and Beth Christ have agreed to share this position. Mary Douglas made a motion to allow Vickie to purchase a 16m SD card to hold LLPA pictures, with the card to not exceed \$15.00. Brooke Vass seconded the motion. The motion carried. Mary Douglas will send Beth Christ the e-mail address to Neighborhood Extra for submitting news stories and pictures.

Facebook: Tina Scully reported for Heather Leuschen indicated we are almost to 154 Likes.

Parliamentarian/Bylaws: Carol Paige distributed copies of the final version of Article IX ByLaw and Standing Rule No. 2. (final versions attached). Mary Douglas will search on Rembolt data base to see if the Word version of the Bylaws and Standing Rules are on there.

Audit: Kathy Eidenmiller and Sheila Anderson reported on the completed audit of the treasury records from May, 2015 to May, 2016. (Report is attached) All transactions were verified.

**Special Orders:**

None.

**Unfinished Business:**

Convention: Tina reported that the planning committee for convention needs to meet again. There have been some inquiries into different venues. Diane Mendenhall with the University of Nebraska has been confirmed as a speaker about Body, Mind and Soul.

Golf Scramble: The Pine Lake Golf Course has been reserved for September 24, 2016 beginning at 8 a.m. for the scramble. Save the Date flyers and registration flyers have been e-mailed out as well as put in the newsletter. Carol and Mary will get together sometime soon to go over what needs to be done.

**New Business:**

Kathy Eidenmiller reported on the details of having an event on October 30, 2016 on the Ghost Story Bus Ride. She has a 50 seat luxury coach reserved with a total cost of \$968. Kathy indicated that we must pay for the bus 30 days in advance. If we don't sell all the seats, we can cancel 30 days in advance with no money paid out, or we can let the company know and they will advertise to the public to sell the seats. There was discussion whether to charge \$25 per person, including a snack bag and a drink, or \$20 per person without a drink. The board made a decision to go forward with the bus event and charge \$20 without a drink. Kathy will make changes to the flyer and be in charge of the event.

KUDOS were given to Alicia Hunt for all of her hard work to straighten out the treasurer's records.

**Next Board Meeting:**

The next board meeting will be September 22, 2016, at Wolfe Snowden.

**Adjournment:**

At 1:18 p.m., the meeting was adjourned.

Mary Douglas, Recording Secretary

LINCOLN LEGAL PROFESSIONALS ASSOCIATION BOARD MEETING  
Minutes of September 22, 2016

The regular Board Meeting of Lincoln Legal Professionals Association was held on September 22, 2016, at Wolfe Snowden with the following board members present: Tina Scully, Kathy Eidenmiller, Sandie Smith; Heather Leuschen, Lori Dymek, Lori McGowan, Carol Paige, Amy Tobey; Lori Chapman and Diana Reinholt.

Tina Scully called the meeting to order at 12:03 p.m.

**Approval of Minutes:**

The minutes from the August meeting stand approved and will be printed in the LincolNotes.

**Treasurer's Report:**

The August financial report was reviewed and approved, and will be filed, subject to audit. There was an earlier email vote to approve the expenses submitted by Lori Dymek for raffle basket prizes.

There were no expenses submitted for reimbursement.

**Officer Reports:**

Vice President: Lori Chapman was installed as Vice President. She reported we have 39 members.

Chapter Representative: Sandie Smith reported that the NLPA Fall seminar will be on October 8, 2016, in Omaha at the Regency Lodge. She sent a reminder email to sign up for the Ghost Bus Tour.

**Committee Reports:**

Program: October 13, 2016 at US Bank 1<sup>st</sup> floor conference room, Dave Shively, Lancaster County Election Commissioner will speak about elections in Lancaster County. Woods & Aitken is in charge of the program. D4 is in charge of the November meeting.

Charitable: Diane Reinholt and Amy Tobey reported on a couple of charities they have been in contact with this year. The Board voted to make The Gathering Place our recipient this year. The Board approved a \$50 monetary donation as well as any other good folks would like to donate. Diane and Amy will post a wish list for The Gathering Place. People can bring their donated items to the November general meeting.

Fundraising: The raffle is going well, let Lori know if you need more tickets.

Bosses' Night: Lori Dymek reported she has booked Windsor Stables as our venue on April 6, 2016.

Legal Professional of the Year: No Report.

Boss of the Year: No Report



Courtesy: Kathy Eidenmiller reported that she sent 3 birthday cards, 1 thank you card and 1 get well card last month.

LincolNotes: The next LincolNotes deadline September 23, 2016.

Scholarship: No report.

Nominations/Elections: No report. Need Nominations/Elections Chair.

Website: Alicia Hunt is getting the Pay Pal account up and running on our website.

Historian/Media: Vickie Starr and Beth Christ will be taking pictures of board members to post on our website.

Facebook: Heather Leuschen indicated we have 154 Likes.

Parliamentarian/Bylaws: No report

Audit: No report

**Special Orders:**

None.

**Unfinished Business:**

A NLPA convention planning meeting was held on July 19, 2016 at Baylor Evnen. Discussion was held regarding plans for the 2017 state convention; several locations have been checked out for pricing, availability, etc. Diane Mendenhall with the University of Nebraska has been confirmed as a speaker and will present about Body, Mind and Soul. There was discussion about trying to contact another speaker, Tom McClung. Kathy Eidenmiller will make contact with him. Dates of the convention will be April 28, 29 and 30, 2017.

The 2016 4 Lady Golf Scramble: Carol Paige reported that we had 14 people signed up for this event. We had a profit of \$22.48.

Ghost Tour: Kathy Eidenmiller reported we have had 45 people sign up for this event.

**New Business:**

Holiday Christmas Party: December 8, 2016, at Baylor Evnen Large Conference Room. If you want to participate in the gift exchange you can bring a \$10 bottle of wine or a \$10 gift card.

**Next Board Meeting:**

The next board meeting will be October 27, 2016, at Baylor Evnen.

**Adjournment:**

At 12:46 p.m., the meeting was adjourned.

Carol Paige, Acting Recording Secretary

LINCOLN LEGAL PROFESSIONALS ASSOCIATION BOARD MEETING  
Revised Minutes of October 27, 2016

The regular Board Meeting of Lincoln Legal Professionals Association was held on October 27, 2016, at Baylor Evnen with the following board members present: Tina Scully, Kathy Eidenmiller, Sandie Smith, Heather Leuschen, Lori Dymek, Lori McGowan, Carol Paige, Amy Tobey, Lori Chapman, Alicia Hunt, Diana Reinholt, Brooke Vass,

Tina Scully called the meeting to order at 12:10 p.m.

**Approval of Minutes:**

The minutes from the September meeting stand approved via electronic mail and will be printed in the LincolNotes.

**Treasurer's Report:**

The September financial report was reviewed and approved, and will be filed, subject to audit.

There were no expenses submitted for reimbursement.

**Officer Reports:**

Vice President: Lori Chapman reported we have 40 members.

Chapter Representative: Sandie Smith reported the Spring Seminar will be held at the Grand Island Law Enforcement Center on 3/4/17.

Discussion regarding Convention possibly being held at the new Best Western on 27<sup>th</sup> & I-80. The room would be \$150 and there are different catering options. We are still holding onto the reservation for the Cornhusker until a decision is made.

**Committee Reports:**

Program: D4 is in charge of the November meeting.

Charitable: Diane Reinholt and Amy Tobey- People can bring their donated items to the November general meeting.

Fundraising: The raffle is going well. Let Lori know if you need more tickets. Please have tickets back by 11/9 or 11/10. The drawing will be held after the meeting is over on 11/10.

Bosses' Night: Lori Dymek reported there will be an \$800 deposit for Windsor Stables for April 6, 2017.

Legal Professional of the Year: No report

Boss of the Year: No Report

Courtesy: Kathy Eidenmiller reported she sent out 2 cards.

LincolNotes: The next LincolNotes deadline October 28.

Scholarship: No Report

Nominations/Elections: \_\_\_\_\_. Need Nominations/Elections Chair.

Website: Alicia Hunt- Pay Pal email is set up regarding payments. Discussion was had regarding which bank account the money should be going to.

Historian/Media: Vickie Starr and Beth Christ- no report

Facebook: Heather Leuschen- no report

Parliamentarian/Bylaws: no report

Audit: no report

Special Orders:

Unfinished Business:

Discussion was held regarding free lunches being given to new members and those members who recruited the new members. Conversation was whether we should continue to give the free lunches. Decision was to continue until the end of the year and then maybe stop giving them out. Lori C. to send vouchers to new member Dana Garrett and to recruiter Diana Reinholt.

The confirmed speakers for convention will be Tom McClung and Diane Mendenhall, UNL.

New Business:

Next Board Meeting:

The next board meeting will be November 17, 2016, at 1200 at Rembolt Ludtke.

Adjournment:

At 1:05 p.m., the meeting was adjourned.

Lori Chapman, Acting Recording Secretary

LINCOLN LEGAL PROFESSIONALS ASSOCIATION BOARD MEETING  
Minutes of November 17, 2016

The regular Board Meeting of Lincoln Legal Professionals Association was held on November 17, 2016, at Rembolt Ludtke with the following board members present: Tina Scully, Sandie Smith, Kathy Eidenmiller, Brooke Vass, Mary Douglas, Heather Leuschen, Lori McGowan, Carol Paige, Sheila Anderson, Alicia Hunt, Lori Chapman and Diana Reinholt.

Tina Scully called the meeting to order at 12:09 p.m.

**Approval of Minutes:**

The minutes from the October 27, 2016 meeting were discussed and several changes were suggested. Lori Chapman will make said changes and send out the corrected minutes and an e-mail motion and approval will be done to approve said minutes.

**Treasurer's Report:**

The October financial report was reviewed and approved, and will be filed, subject to audit.

There were no expenses submitted for reimbursement.

**Officer Reports:**

Vice President: Lori Chapman reported that we have 43 members.

Chapter Representative: Sandie Smith had no report.

**Committee Reports:**

Program: Brooke Vass reported that the LLPA Christmas party is scheduled for December 8, 2016 at Baylor Evnen office.

Charitable: Diane Reinholt reported that we collected \$300.00 plus items for The Gathering Place; The Gathering Place had a donor that matched our donation. The Gathering Place picked up the items 11-16-16.

Fundraising: Lori Dymek was not in attendance. She submitted a report on the raffle totals and top ticket sellers and winners. (attached) The raffle made \$320.50. There was discussion and it was decided that the entire \$320.50 should be placed in the scholarship account to be used for the upcoming scholarship payment to be made at the beginning of 2017.

Bosses' Night: Lori Dymek. No report.

Legal Professional of the Year: No Report.

Boss of the Year: No Report

Courtesy: Kathy Eidenmiller reported that she sent 4 cards in November, 2016. One will be sent to our last speaker. Kathy found some blank Avery notecards that we could print our logo and website info onto to use for thank you notes, etc. Mary Douglas made a motion that Kathy

purchase some of the Avery notecards and bring some printed ones to the next meeting for those that do not have a color printer to use. Carol Paige seconded the motion. Motion carried.

LincolNotes: Lori McGowan. The next LincolNotes deadline is 12.15.16. Lori McGowan reported that the December newsletter will not go out until November 28, 2016.

Scholarship: Sheila Anderson. There was discussion as to how we determine the amount of the next year's scholarship. It was suggested that we determine how much the scholarship for the upcoming year will be by the amount of money we currently are holding in the scholarship account, rather than try to estimate how much we will make with our fundraiser. It was also determined that Sheila Anderson will send out letters to members firms asking for donations to sponsor our scholarship. Last year's letter fundraiser was successful and we hope this year will be also.

A determination about the amount of the 2017 scholarship needs to be made soon as the scholarship information will go out and be posted in January 2017.

Nominations/Elections: Need Nominations/Elections Chair.

Website: Alicia Hunt will review the website and try to make our PDF application more visible.

Historian/Media: Vickie Starr and Beth Christ. No Report.

Facebook: Heather Leuschen indicated we have 157 Likes.

Parliamentarian/Bylaws: Carol Paige. No report.

Audit: Sheila Anderson and Kathy Eidenmiller. No report.

### **Special Orders:**

None.

### **Unfinished Business:**

There was a discussion about the "Bring a new member that joins and each get a free lunch on LLPA" promotion. It was determined to discontinue this by end of year. Kathy Eidenmiller noted that NLPA has an incentive award based on points, and bringing in new members is one category to earn points. The award is given annually to one state member.

There was no discussion about 2017 Convention.

### **New Business:**

A motion was made by Mary Douglas to allow \$200 from LLPA funds for the upcoming Christmas party. Heather Lueschen seconded the motion. Motion carried.

Member roster distribution was discussed. Alicia will send member rosters out periodically (and a new member will receive it) with limited information about all members.

Discussion was held about LLPA's policy of not preparing a proposed budget. That has been the policy for many years. It was decided, for more efficient allotment of our funds and transparency, it would be best to do a proposed budget each year. Brooke Vass made a motion

that our treasurer begin working on a proposed budget for the 2017 – 2018 year and the board will review and discuss it at the January 2017 board meeting. Carol Paige seconded the motion. Motion carried.

Carol Paige will look into our Standing Rules to see if we need to make a change regarding the proposed budget policy change.

Tina Scully suggested that we update our LLPA brochure. With our new website the website location is incorrect on our current brochure. There were suggestions for change in color and a few other things. Kathy Eidenmiller will ask Tara Curtiss to update it and the board can review it at the January, 2017 meeting.

**Next Board Meeting:**

The next board meeting will be January 19, 2017, at Woods & Aitken.

**Adjournment:**

At 1:17 p.m., the meeting was adjourned.

Mary Douglas, Recording Secretary

LINCOLN LEGAL PROFESSIONALS ASSOCIATION BOARD MEETING  
Minutes of January 26, 2017

The regular Board Meeting of Lincoln Legal Professionals Association was held on January 26, 2017, at Woods & Aitken with the following board members present: Tina Scully, Sandie Smith, Brooke Vass, Mary Douglas, Heather Leuschen, Lori McGowan, Carol Paige, Alicia Hunt, Beth Christ, Lori Dymek. Kathy Eidenmiller, Janet Benner and Sheila Anderson arrived late to the meeting.

Tina Scully called the meeting to order at 12:03 p.m.

**Approval of Minutes:**

The minutes from the November 29, 2016 meeting were approved via e-mail in December; There was no board meeting held in December.

**Treasurer's Report:**

The December, 2016 financial report was reviewed and approved, and will be filed, subject to audit. The January, 2017 financial report was reviewed and approved, and will be filed, subject to audit. Alicia Hunt distributed summaries of income and expenses since 2013 to help in the preparation of a proposed budget for the 2017 – 2018 year.

Kathy Eidenmiller submitted an expense report asking for reimbursement for \$26.06 in postage and \$21.24 for cards, totaling \$47.30. Heather Lueschen made a motion to reimburse Kathy for these expenses and Brooke Vass seconded the motion. Motion passed.

**Officer Reports:**

Vice President: Lori Chapman was not present. Tina Scully reported we have the same number of members as we did in November. 43 members per November, 2016 minutes.

Chapter Representative: Sandie Smith reported on the NLPA Executive Committee meeting held 1.21.17. Vice President Valentina has prepared a video presentation about NLPA to show to law firms to recruit prospective members. It will be put on the website for use across the state. Sandie reported that there are 113 state members. The proposed budget submitted for the upcoming 2017 convention was approved. The spring seminar will be in Grand Island on 3.4.17 at the Law Enforcement Center. It was determined the state would give a \$1,250 first place scholarship and \$750 for second place scholarship.

**Committee Reports:**

Program: Heather Leuschen reported that Wolfe Snowden is in charge of the February program meeting and they will have Melanie Whittamor-Mantzios speak about "The Beatrice Six vs. Gage County". It will be held at the Wells Fargo conference room. Lunch has not been determined yet.

Charitable: No report.

Fundraising: Discussion was held regarding the results of the letter campaign sent to law firms. \$500 was received from that campaign to be applied to the scholarship fund.

Bosses' Night: Lori Dymek reported Save the Date: 4.6.17 at Windsor Stables. Save the Date notices to go out in newsletter and out to members. Tina suggested that we not require the BOTY to be the MC for the next year's event. Hopefully that would allow for more submissions.

Legal Professional of the Year: Lori Dymek reported that letters will go out to bosses in 2 weeks. There was also discussion about not requiring the LPOY winner to be the chairperson for LPOY for the upcoming year. It was suggested that there be a chairperson appointed on the board and the winning LPOY would be asked to serve on that committee.

Boss of the Year: Janet Benner reported she has one judge confirmed and will be sending out the applications in February. There was discussion about the process to submit your boss for this award. It was decided that Janet would work on a form that the person submitting can fill out regarding the criteria, and they could submit the form and then write a 1 paragraph submission telling why that boss should be Boss of the Year.

Courtesy: Kathy Eidenmiller reported that she sent 3 Birthday cards, a thank you to our last speaker, a sympathy card and a congratulations card for a new grandchild in December 2016. Kathy brought blank Avery notecards that she had printed our logo and website info on along with envelopes for others to take and use when needed.

LincolNotes: Lori McGowan. The next LincolNotes deadline is 1.27.17.

Scholarship: Sheila Anderson reported the second half of the 2016 winning scholarship was paid out in January, 2017. The funds used to pay that amount were the amounts brought in by the raffle and the letter campaign. There is \$6.00 left in the scholarship account. Sheila asked the board to tell her the amount to be given out for the 2017 scholarship to be offered. There was discussion about the lack of money in the scholarship account. At the last meeting, it was decided we would determine the amount of the scholarship by the amount of money we had in the scholarship account. Mary Douglas made a motion to offer \$500 for the 2017 scholarship award and to transfer \$500 from the savings account to the scholarship account now and that money will remain there until the total of the 2017 scholarship is awarded (one half in the fall and one half in the winter). Kathy Eidenmiller seconded the motion. Motion passed. Sheila also reported that 2017 scholarship notices will be going out to the schools and colleges this week, now that she has the amount to be awarded. She is currently looking for judges for the scholarship process.

Nominations/Elections: Discussion was held that Tina needs to appoint a chair for this position soon as the nominations and elections process should start soon as elections are in March, 2017. Suggestions were given as to members to approach for this.

Website: Alicia Hunt reported that the April convention dates and Bosses Night dates are on the website and as soon as Sheila has scholarship information she will get that to Alicia to post it on the site also.

Media: Vickie Starr and Beth Christ. No Report.

Facebook: No report.

Parliamentarian/Bylaws: Carol Paige passed out the proposed Standing Rule No. 7 changes to the Treasurer's duties. This matter was tabled until the next meeting or an e-mail discussion and vote.



Audit: Sheila Anderson and Kathy Eidenmiller. No report.

**Special Orders:**

None.

**Unfinished Business:**

No discussion was held about the NLPA State Convention in April, 2017.

No discussion was held about the update of the LLPA brochure.

**New Business:**

Time did not allow for discussion of the proposed budget.

Mary Douglas reported that Tammie Lang, an instructor at SECC has asked for a panel of LLPA members to come to their classroom on the evening of February 22, 2017 to address a legal processes class. It was decided we would probably do this, but that we would need to make arrangements for this via e-mail at a later time.

Discussion was held to make a nomination for NLPA President. Kathy Eidenmiller suggested Sandie Smith but Sandie declined. It was decided we would nominate Teresa Hartwig from Grand Island.

**Next Board Meeting:**

The next board meeting will be February 23, 2017, at Wolfe Snowden.

**Adjournment:**

At 1:13 p.m., the meeting was adjourned.

Mary Douglas, Recording Secretary

LINCOLN LEGAL PROFESSIONALS ASSOCIATION BOARD MEETING  
Minutes of February 23, 2017

The regular Board Meeting of Lincoln Legal Professionals Association was held on February 23, 2017, at Wolfe Snowden with the following board members present: Tina Scully, Kathy Eidenmiller, Mary Douglas, Heather Leuschen, Carol Paige, Sheila Anderson, Alicia Hunt, Lori Chapman, Lori Dymek, Janet Benner, and Beth Christ.

Tina Scully called the meeting to order at 12:05 p.m.

**Approval of Minutes:**

The minutes from the January meeting had been approved via e-mail on February 1, 2017 and will be printed in the LincolNotes.

**Treasurer's Report:**

The February financial report was reviewed and approved, and will be filed, subject to audit. There was discussion about member dues money that is owed to LLPA from NLPA for a student member (Kalista Trotter) who applied online. Kathy Eidenmiller indicated it would be resolved soon.

There were no expenses submitted for reimbursement.

**Officer Reports:**

Vice President: Lori Chapman reported we have 43 members. The new student members membership fees will be held to apply to her dues for 2017-2018.

Chapter Representative: No report. Tina Scully reminded everyone that Spring Seminar is March 4<sup>th</sup> in Grand Island and NLPA Convention is April 29 in Lincoln.

**Committee Reports:**

Program: No report. Tina reminded everyone that March 9<sup>th</sup> Elections will be held at DaVinci's on S. 11<sup>th</sup> Street.

Charitable: No Report.

Fundraising: No Report.

Bosses' Night: Lori Dymek reported they met with Windsor Stables. We still need to select the menu but should be \$26 - \$30 per person including a 20<sup>th</sup> anniversary cake that Windsor will make for us. Deadline to get reservations in is March 24, 2017. No invitations have gone out to members yet.

Legal Professional of the Year: Lori Dymek reported that she has received 5 or 6 nominations so far. She has them ready to go to Judges.

Boss of the Year: Janet Benner reported that she has no submissions for Boss of the Year yet and the deadline is March 8, 2017. She will send out a reminder next week. Her judges are

Glenda Pierce from UNL Law College; Kathryn Bellman, retired Director of Continuing Legal Education for Nebraska State Bar Association; and Judge Jeffrey Chevront, retired District Court Judge.

Courtesy: Kathy Eidenmiller reported that she sent 4 birthday cards, a get well card to Bob and Karen Bortz and one to Robin Neumeier, and a thank you to our last speaker.

LincolnNotes: No Report. Newsletter has not been posted on website yet.

Scholarship: Sheila Anderson reported she has 1 application so far. Application deadline is March 13, 2017. Sheila is in the selection process for her judges.

Website: Alicia Hunt had nothing new to report.

Facebook: Heather Leuschen had no report.

Parliamentarian/Bylaws: Carol Paige submitted a proposed change to Standing Rule No. 7 regarding the Duties of the Treasurer. There was discussion and Carol will make some changes to the wording and submit to the Board via e-mail for a vote.

Legal Education: No Report.

Media: No Report. Still need pictures of Carol Paige and Mary Douglas for the website.

Audit: No Report.

Nominations/Elections: Tina and Beth Christ reported that the Slate of Officers had been e-mailed to the members. All current officers have agreed to serve another year.

### **Special Orders:**

None.

### **Unfinished Business:**

Status of plans for Convention were discussed. All speakers are confirmed. Tina may try to get Judge Cheryl Zwart to speak also. Tina indicated the Sunday Board meeting will be at her house.

Discussion was held about the LLPA brochure. Tina had a couple of samples that had been sent to her. Printer and design was discussed. Tina to check with D-4 to see if they would print it – and possibly design it – for us. They would like it to be a tri-fold. It was decided a committee was needed to determine the content and design of the brochure. Mary Douglas, Lori Chapman, Alicia Hunt and Tara Curtiss volunteered or were volunteered for the committee.

### **New Business:**

Discussion was held about the proposed budget that Alicia Hunt had submitted to the board a couple of months ago. It was determined we would have a separate meeting about that either after work or over the lunch hour. Alicia will put some dates out there for the meeting since it is required that she be there as Treasurer.

**Next Board Meeting:**

The next board meeting will be March 23, 2017, at Rembolt Ludtke.

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**Adjournment:**

At 12:57 p.m., the meeting was adjourned.

Mary Douglas, Recording Secretary

LINCOLN LEGAL PROFESSIONALS ASSOCIATION  
ELECTIONS  
Minutes of March 9, 2017

2017 Elections for the Lincoln Legal Professionals Association were held on March 9, 2017, at DaVinci's at 745 S. 11<sup>th</sup> Street, Lincoln, Nebraska. The following members were present: Mary Douglas, Tina Scully, Brooke Vass, Carol Paige, Alicia Hunt, Beth Christ, Sheila Anderson, and Laura Carlson.

Tina Scully called the meeting to order at 12:14 p.m.

20 proxy votes were submitted by various members. Discussion was held and it was determined that we had a quorum with 2/3 of the membership represented by members present and proxy votes.

Tina Scully announced that Lori Chapman had withdrawn her name as a nominee for Vice President. Therefore, there would be no written election of officers unless someone was nominated from the floor.

Beth Christ called for nominations from the floor for President, Vice President, Secretary and Treasurer. There were no nominations from the floor.

Beth Christ announced the slate of officers for 2017 – 2018 as follows:

Tina Scully	President
Tara Curtiss	Vice President
Mary Douglas	Secretary
Alicia Hunt	Treasurer
Sandie Smith	Chapter Representative

Tina Scully made a motion to accept the slate of officers. Said motion passed and the slate of officers was accepted.

Tina Scully adjourned the elections meeting at 12:34 p.m.

Mary Douglas, Recording Secretary